

No. A-12025/24/2003-Adm.I  
GOVERNMENT OF INDIA  
PLANNING COMMISSION

Yojana Bhavan, Sansad Marg,  
New Delhi, the 15th Dec., 2004.

To

All Central Government Departments / State Government / UT Administrations/ Universities

SUB:- Recruitment to one post of Economic Adviser (Development Policy Research) in the Planning Commission on Transfer on Deputation (including short-term contract) basis.

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Sir,

I am directed to say that the Planning Commission proposes to make recruitment to one post of Economic Adviser (Development Policy Research) by Transfer on Deputation (including short-term contract) basis. **The duration of the vacancy, for the present, is upto 15-11-2006 or till its regular incumbent returns, whichever is earlier. However, in the event of its regular incumbent being continued in his present assignment beyond 15-11-2006, the duration of the vacancy will also accordingly extended.**

2. The officers working under the Central/ State Governments/ Union Territory Administrations/ Universities/ Recognised Research Institutions / Public Undertakings/ Semi-Government/ Statutory or Autonomous Organisations, who fulfil the conditions specified in the Annexure and apply, would be eligible for consideration.

3. The scale of pay, the eligibility conditions, the qualifications and experience and the duties attached to the post are indicated in the enclosed Annexure.

4. Ministries/ Departments of the Central/ State Governments/ UT Administrations are requested to give wide publicity to this vacancy among the officers of appropriate level under their control including those working in Public Undertakings/ Semi-Government/ Statutory or Autonomous Organisations and Recognised Research Institutions under their administrative control.

5. The applications (in duplicate), along with the following documents, in respect of the candidates who fulfil the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the prescribed proforma (enclosed) duly signed by the candidate and countersigned by the Head of Office or any other officer authorised to sign :-

- (i) Up-to-date Confidential Report Dossier of the candidate concerned or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (ii) Integrity Certificate (in the prescribed proforma) signed by an Officer not below the rank of Deputy Secretary to the Govt. of India

-/-

- (iii) Vigilance Clearance (in the prescribed proforma) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned [Applications of only those candidates who are clear from vigilance angle need be forwarded]; and
- (iv) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (in the prescribed proforma), as the case may be.

6. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 45 days from the date of publication of the advertisement in the Employment news.

**7. Applicant should ensure that the application is complete in all respects and is in the prescribed format. No column of the format should be left blank. Wherever information is not applicable or nil, it may please be so stated. Only complete applications received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the last date or those which are not in the prescribed format or those which are incomplete or advance applications will not be considered.**

Yours faithfully,

(K.K. CHHABRA)

Under Secretary to the Government of India  
Tele.23096531

Copy forwarded for information :-

1. PS to Deputy Chairman, Planning Commission
2. Private Secretary to Member (AS), Planning Commission
3. Private Secretary to the Secretary, Planning Commission
4. All Heads of Divisions
5. Joint Secretary (Administration), Planning Commission
6. Notice Boards

(K.K. CHHABRA)

Under Secretary to the Government of India

## ANNEXURE

Details of eligibility conditions for the post of Economic Adviser (Development Policy Research) in the Planning Commission to be filled on Transfer on Deputation (including short-term contract) basis :-

1. SCALE OF PAY : Rs. 5900-200-7300 (Pre-revised)  
[Now revised to Rs. 18400-500-22400]

2. DUTIES ATTACHED TO THE POST :

Study and analysis of major development policy issues in short-term & long-term perspectives.

3. ELIGIBILITY (TO BE DETERMINED AS ON THE CLOSING DATE) :

1. Officers under the Central/ State Governments/ Union Territory Administrations/ Universities/ Recognised Research Institutions/ Public Sector Undertakings or Semi-Government/ Statutory / Autonomous Institutions of State/ Central Government or International Organisations :
    - (a) (i) holding analogous posts on regular basis or posts in the scale of Rs.5900-6700 (pre-revised) [Now revised to Rs.18400-22400] or equivalent on regular basis; or
    - (ii) with two years' regular service in posts in the scale of Rs.5100-5700 (pre-revised) or equivalent; or
    - (iii) with four years' regular service in the posts in the scale of Rs. 4500-5700 (pre-revised) or equivalent; and
  - (b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 4 below.
2. Professors with four years' regular service in the scale of pay of Rs. 4500-7300 (pre-revised) [Now revised to Rs. 16400-22400] and possessing the educational qualifications and experience prescribed for the post as shown against item No. 4 below.

4. QUALIFICATIONS AND EXPERIENCE FOR THE POST :

### ESSENTIAL:

- (i) Masters' Degree in Economics from a recognised University or equivalent.
- (ii) 10 years' experience in theoretical and applied economic research/ or econometric work.
- (iii) Evidence of published reports/ articles/ research papers of theoretical/ applied economics/ econometric work.

DESIRABLE:

- (i) Doctorate Degree in Economics from a recognised University or equivalent.
- (ii) 5 years' experience in research organization dealing with policy issues preferably with specialisation in economic theory or economic policy.
- (iii) Capability for econometric work.

5. AGE LIMIT (AS ON THE CLOSING DATE) :

Not exceeding 56 years as on the closing date for receipt of applications.

6. PERIOD OF DEPUTATION / SHORT-TERM CONTRACT :

The period of deputation / short-term contract including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or other organisation/ department of the Central Government shall not ordinarily exceed five years. The terms and conditions of deputation will be regularised according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt.(P.II), dated 5<sup>th</sup> January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authority.

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## PROFORMA OF APPLICATION

Name of post applied for \_\_\_\_\_

1. Name
2. Date of Birth
3. Date of retirement under the service rules applicable to the Officer
4. (a) If he/ she belongs to an organized service, its name, year of allotment and the cadre.  
(b) Name of the Cadre Controlling Authority.

5. Educational Qualifications:-

Qualifications prescribed

Qualifications possessed by the Officer [Only those qualifications which are equivalent to or higher than the prescribed qualifications need to be shown].

- |           |       |
|-----------|-------|
| Essential | (i)   |
|           | (ii)  |
|           | (iii) |
| Desirable | (i)   |
|           | (ii)  |
|           | (iii) |

Note : If any qualification possessed by the officer is not the same or higher than the qualification prescribed and is treated as equivalent to the qualification prescribed, please state the authority for the same.

6. Training, if any, received by the Officer, which is relevant to the post applied for:

7. (i) Present post held
- (ii) Full scale of pay
- (iii) Present pay and the date from which drawn
- (iv) Special pay, if any

Note : If the officer draws any special pay, the following further information may also be furnished:

- a. Whether the appointment to which the special pay is attached is a tenure appointment; and
- b. Whether the special pay has been specifically sanctioned for the post in addition to the scale of pay in lieu of a separate scale of pay for the post.

(v) Whether the post is held on regular / ad-hoc basis or on deputation basis.

(vi) Date from which held

(vii) If the present post is held on regular basis but was initially held on ad-hoc basis, the date from which it is held on regular basis.

8. If the present post is not held on regular basis:-

- (a) The post held on regular basis
- (b) Its scale of pay
- (c) Date from which held on regular basis.

9. Post, if any, which the officer holds in a substantive capacity.

10. 1. If the present post is an analogous post:-

- a. Is the present post an analogous post in terms of DP&AR OM No.19017/37/75-Estt.(D)(Pt.), dated 07-03-1984.

- b. Duties attached to the post.
- c. In case the present post which is regarded as analogous is in a non-Central Govt. office, the following information may also be given:-
  - i. Date of last revision of the scale of pay
  - ii. Whether governed by Central DA/ Industrial DA
  - iii. Amount of Dearness Pay etc. admissible on the minimum/ maximum o the scale of pay
    1. Dearness Pay
    2. Dearness Allowance
    3. Interim Relief

2. If the present post is not an analogous one:-

- a. The date from which the post in the scale of pay of 5900-6700 (pre-revised) / Rs.5100-5700 (pre-revised) / Rs.4500-5700 (pre-revised) or Rs.4500-7300 (pre-revised) (in the case of Professors) is held on regular basis;
- b. In the case of a candidate working in a non-Central Government office-
  - i. The full scale of pay which is equivalent to the scale of pay of 5900-6700 (pre-revised) / Rs.5100-5700 (pre-revised) / Rs.4500-5700 (pre-revised) or Rs.4500-7300 (pre-revised) (in the case of Professors)
  - ii. Date of last revision of scale of pay
  - iii. Whether governed by Central DA/ Industrial DA; and the amount of Dearness Pay, etc. admissible on the minimum/ maximum of the scale of pay
    4. Dearness Pay
    5. Dearness Allowance
    6. Interim Relief

11. Details of Service

Name of the post	Employer	Duration		Scale of pay	Nature of Duties
		From	To		

12. Experience in the required field of selection.

Note : Kindly furnish copies of published work highlighting achievements in the field of research/ development/ design/ planning or in the execution/ formulation of plans/ projects.

13. Present postal address with Pin Code Number and Telephone Number.

14. Whether belongs to SC / ST.

15. Any other relevant information.

(SIGNATURE OF THE CANDIDATE)

Place :

Date :

FOR OFFICIAL USE BY THE FOWARDING OFFICE

No.

Date :

The above entries have been verified from the records available in this office and found correct.

Signature :

Name :

Seal of the office:

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**[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED  
SEPARATELY ALONG WITH THE APPLICATION OF CANDIDATE ]**

**INTEGRITY CERTIFICATE**

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. \_\_\_\_\_, \_\_\_\_\_ who has applied for the post of Economic Adviser (Development Policy Research) in the Planning Commission on Transfer on Deputation (including short-term contract) basis, it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of  
Deputy Secretary or above]**

**Name & Office Seal :**

**Date :**

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. \_\_\_\_\_, \_\_\_\_\_ who has applied for the post of Economic Adviser (Development Policy Research) in the Planning Commission on Transfer on Deputation (including short-term contract) basis.

**[Authorised signatory]**

**Name & Office Seal :**

**Date :**

**NO PENALTY CERTIFICATE**

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. \_\_\_\_\_, \_\_\_\_\_ who has applied for the post of Economic Adviser (Development Policy Research) in the Planning Commission on Transfer on Deputation (including short-term contract) basis during the last ten years.

**[Authorised signatory]**

**Name & Office Seal :**

**Date :**

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