

Planning Commission
(HRD Division)

**Subject: Requirement of Young Professional and Consultant for the HRD Division,
Planning Commission, New Delhi**

The HRD Division of the Planning Commission needs services of Young Professional and Consultants in the field of Higher Education Sector. The job description and qualification etc. are given below:

1. Young Professional

a) **Job Requirement :**

- a) Analytical work relating to parameters of evaluation/assessment of different scheme, programmes & proposals.
- b) Provide research support in the form of web-search, review of literature, Best practices-national/international best practices, generation of key-analytical/research tables from NSS, Census, Educational Surveys, ASER, NHFS, Budgets, CSO White Paper & RBI and other sources.
- c) Analysis of all-India and State-wise physical / financial progress of Plan periods for both input & output/outcome indicators-all sub-sectors in Education.
- d) Provide support in organising /reporting / preparation of minutes of Sub-Group/Working Group/Steering Committee meetings.

b) Qualifications:

Essential

- (i) Master's Degree in relevant subjects Education/ Econometrics /Econometrics/Mathematics or or technical/professional qualifications like B.Tech/MBA equivalent in relevant field.
- (ii) Computer skills in word processing, spread sheet operations, application of statistical/econometric packages and PPT

Desirable:

- (i) One year research experience in social sector. (Application statistical / econometric methods in software packages for dissertation/thesis at M.Phil/Ph.D courses could be counted as experience).
- (ii) M.Phil/higher qualification and post qualification experience in relevant field
- (iii)

2. Consultant

(a) Job Requirement

- (i) Preparation of Concept Papers/Policy papers/Country paper on various aspects of Education/Educational Reforms/Sports/ Youth affairs
- (ii) Preparation analytical papers/reports on International best practices in school/higher and technical education
- (iii) Preparation of brief for Principal Adviser/Secretary/Member/DCH on important policy matters / new interventions/institutional arrangements,
- (iv) Undertake specialized assignments including applied research, appraisals, evaluation and preparation of analytical reports on education/sports/youth affairs
- (v) Preparation of speech/material fir Principal Adviser/Secretary/Member/DCH
- (vi) provide support in preparation of Mid term Appraisal Reports of the XII Plan. Provide expert comments on the proposals of MHRD.

(b) Qualifications:

Essential:

- (i) Professionals having Master's degree or Bachelor's degree in Engg., Law or in relevant subject and minimum post qualification experience of 10 years in the requisite field. It is further provided that for very bright candidates, the Evaluation Committee can relax the post qualification experience requirement upto 5 Years.

Desirable:

- (i) Research publications/books/national-international project experience in relevant field
- (ii) Application of statistical/econometric methods

4. Other Aspects of Appointment as Consultants

The screening/selection process may include written test/personal talks.

5. Duration:

Candidates selected will be appointed on contract basis normally for an initial period of one year. This term can be extended for a maximum period of five years on year to year basis depending upon performance/need of the Planning Commission.

6. Maximum Age Limit

Maximum age limit for appointment of Young Professionals shall be 40 Years and for Consultants shall be 60 years

7. Fees & Local Conveyance	
<u>Young Professionals</u>	<u>Consultants</u>
Rs. 25,000/- and Rs. 40,000 depending upon educational Qualification and experience Plus Rs. 1500 per month as local conveyance	Rs.40, 000/- and Rs. 70,000/- depending upon educational Qualification experience Plus Plus Rs. 3000/- as local conveyance

Interested candidates may send their CV as per the prescribed format by e-mail/ post within 15 days from publication of this vacancy in the newspaper/circulated on the Planning Commission website

Apply to:

**Joint Adviser (HRD)
Room No. 301,
Planning Commission, Yojana Bhavan,
Sansad Marg, New Delhi-110001.**

E-mail: pitam@nic.in

Format for Application for the Post of Young Professionals/ Consultants in HRD Division of the Planning Commission, Yojana Bhavan, Parliament Street, New Delhi.

1. Name Mr./Mrs./Ms./Dr.: _____
2. Father's Name: _____
3. Date of Birth: _____
4. Domicile : _____
5. Nationality: _____
6. Mailing Address (with Tel./ Mob.No. & E-mail address):

7. Permanent Address: _____
8. Educational Qualification & Year of Passing:

S.No.	Course	Subject(s)	University/Institute	Year of Passing	Division/Class

9. Experience (from latest)

S.No.	Organization /Institute	Experience	Nature of Work	Remarks

10. Details of publications, if any:
11. Knowledge of statistical/data analysis/computer application in software Packages:
12. Whether SC/ST/OBC :
13. Any other relevant Information:
14. References:
 - (i)
 - (ii)

15. Government servant applying for the post of consultants should provide details of their service/appointment, cadre, relevant experience, data of retirement, last pay drawn etc.

Date.....

(Signature)