

No.M-13040/1 1/2009-CIT&I
Planning Commission
(Communication, IT & Information Division)

Communication, IT and Information Division, Planning Commission requires the services of one Outside Expert for appointment as non-official professional – Young Professional, with the following job description & educational qualification:-

Job Requirement: -

Essential Qualifications: -

As per detailed Term of Reference (Annexure 1)
Professionals having the following
Qualifications:-

a) First Class B.Tech or equivalent in
Electronics and Communication
Engineering/ Computer Science/
Mechanical/ Electrical Engineering.

OR

b) First Class Masters in Information
Technology/Computer Applications or
Masters Degree in Physics/Electronics from
a recognized University.

c) Retired Government employees with
(i) Grade pay of Rs.6600 and above &
(ii) at least 5 years experience in the required
domain field would also be eligible for this
position

Desirable: -

- Persons with MBA (with IT/electronic background)/ PhD as additional qualification and research experience in their respective fields will be preferred.
- Good Academic Record and good knowledge of ICT Sector.
- Strong communication skills, (interpersonal/professional)
- Analytical and presentation skills with ability to generate a well researched and written report.
- Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/ Reviews/Notes/Briefs etc.

Age: -

The maximum age limit of young professionals shall be upto 45 years
In case of retired Government Servants it shall be upto 65 years

Duration: -	The selected Candidate will be appointed on contract basis for an initial period of one year. This term can be extended up to a maximum period of 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.
Fee: -	<ul style="list-style-type: none"> • The consolidated fee payable to Young Professional shall range between Rs.25,000/- to Rs.40,000/- per month depending upon educational qualifications and experience. • The amount of fee in the case of retired Government official appointed as consultant shall be decided in such a way that the fee <u>plus</u> pension drawn by him/her shall not exceed the last pay drawn.
Local conveyance: -	Young Professional will be paid an additional amount of Rs.1500/ per month as local conveyance.

Interested candidates may send their CV in the enclosed format (Annexure II) by e-mail/ registered post within 15 days from publication of this vacancy in newspaper at the following address:

312 22/7/10

Sher Singh
Dy. Adviser (CIT&I),
Room No302,
Yojana Bhavan, Sansad Marg,
New Delhi - 110001
Telephone no:- 23096782
E-mail address- . shersingh51@nic.in

Annexure I

Terms of Reference for engagement of Young Professional in Communication, IT & Information Division under the Plan Scheme - 06.00.28 Expertise for Planning Process

(i) Precise statement of objectives:

Communication, IT & Information Division, Planning Commission deals with the work relating to formulation of policies, Five Year Plans, Annual Plans, Mid Term Appraisal of Plans pertaining to Telecommunications, Posts, Information Technology and Information & Broadcasting sectors of the economy. Examination of Plan schemes/projects of the above mentioned sectors including the PSUs/Organizations under them is also handled by the Division. The Planning Commission proposes to employ a full time Young Professional to handle the work in the Division.

(ii) Outline of the tasks to be carried out:

- Preparation of reports and background material on the subject matter being handled in the Division
 - Examination of plan schemes/projects of the above mentioned sectors including the PSUs/Organizations under them.
 - Examination of various Policy documents/papers and preparation of comments as required by the Commission and Government from time to time.
 - Participation in various inter-ministerial committees and Commissions set up by the Government for these sectors as required by the Division.
 - Coordination with Ministries/Departments of the Government of India and UT Administrations for dealing with policy matters relating to them.
 - Handling Parliamentary matters.
 - Assist Senior Officials of the Division in the work being handled by the Division.
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(iii) **Schedule for Completion of Tasks:**

The work relating to preparation of reports and examination of various Plan proposals is required to be executed in a time bound manner and will need to be processed quickly by the Young Professional for appropriate decision by the superior authorities. The Young Professional will work under the guidance of Adviser (CIT & I).

(iv) **The support or inputs to be provided by Planning Commission to facilitate the Consultancy:**

The Young Professional will work under the guidance of Adviser (CIT & I).

(v) **The final outputs that will be required of the Young Professional at the end of the consultancy period should be specified**

The Young Professional will have to comply with the work items allotted and deliver output as per the Commission's needs from time to time.

Annexure-II

**APPLICATION FORMAT FOR APPOINTMENT AS YOUNG PROFESSIONAL IN THE
PLANNING COMMISSION**

1. Name: -----
2. Father's Name:-----
3. Date of Birth-----
4. Domicile:-----
5. Nationality: -----
6. Mailing Address(with tel./Mobile No. and email)address:

7. Permanent address: -----

8. Educational Qualification:

Sl.No.	Course	Subject	University/ Institute	Year of passing	Division/ class

9. Work Experience

Sl.No.	Organization/ Institute	Period		Nature of work	Remarks
		From	To		

10. Whether SC/ST/OBC-----

11. Reference:

- (i)
- (ii)

Signature

Date:_____