

GOVERNMENT OF INDIA  
PLANNING COMMISSION  
(INFRASTRUCTURE DIVISION)

Applications are invited for one Consultant (Legal) and one Consultant (General)/Young Professional in the Infrastructure Division of the Planning Commission. The consolidated monthly fee for Consultant shall range between Rs.40,000/- to Rs.70,000/- plus Rs.3000/- p.m. as local conveyance and between Rs.25,000/- to Rs.40,000/- plus Rs.1500/- p.m. as local conveyance for Young Professional. Full details of the vacancy circular are available on Planning Commission website [www.planningcommission.gov.in](http://www.planningcommission.gov.in) under the link 'Circular'.

The last date for receipt of applications is 15 days from the date of publication of this Notice.

No. N-14070/72/2009-Infra  
Government of India  
Planning Commission  
(Infrastructure Division)

Dated. the April 2011

Subject: Appointment of two Consultants/Young Professionals for Infrastructure Division.

(1) **Job Requirement:** As per detailed Terms of Reference at Annexure I.

(2) **Essential Qualifications:**

**For Consultant (Legal)**

(a) Professionals having Master's degree in Law and minimum post qualification experience of 10 years in the requisite field (which could be relaxed to 5 years in exceptional cases).

or

Retired Government employee with (i) grade pay of Rs.7600/- and above and (ii) at least 10 years experience in the required domain field would also be eligible for this position.

(b) Knowledge of computer application, MS Office including Excel, Access, etc.

**For Consultant (General)**

(a) Professionals having Master's degree in Economics with specialization in Finance or technical qualifications like MBA, B.Tech or equivalent in relevant subject and minimum post qualification experience of 10 years in the requisite field (which could be relaxed to 5 years in exceptional cases).

or

Retired Government employee with (i) grade pay of Rs.7600/- and above and (ii) at least 10 years experience in the required domain field would also be eligible for this position.

(b) Knowledge of computer application, MS Office including Excel, Access, etc.

**For Young Professional**

(a) Professionals having Master's degree in Economics with specialization in Finance or technical qualifications like MBA, B.Tech, LL.B or equivalent in relevant subject. Persons

with additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.

or

Retired Government employee with (i) grade pay of Rs.6600/- and above and (ii) at least 5 years experience in the required domain field would also be eligible for this position.

(b) Knowledge of computer application. MS Office including Excel, Access. etc.

(3) **Desirable**

- Good Academic Record.
- Strong communication skills, both oral and written.
- Analytical and presentation skills with ability to general a well researched and written report.
- Candidates with suitable past experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Brief/ Case Studies etc. on infrastructure issues will be preferred.

(4) **Duration**

Candidates selected will be appointed on contract basis for an initial period of one year. This term can be extended up to maximum 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(5) **Age Limit**

The maximum age limit for Consultants shall be 65 years.

(6) **Fee:**

**For Outside Experts**

Consultant: The consolidated fee shall range between Rs.40,000/- and Rs.70,000/- per month depending on qualification and work experience of the selected candidate.

Young Professional: The consolidated fee shall range between Rs.25,000/- and Rs.40,000/- per month depending on qualification and work experience of the selected candidate.

**For Retired Government Servants**

The amount of fee in the case of retired Government officials appointed as Consultants shall be decided in such a way that the fee plus pension drawn by them shall not exceed the last pay drawn. However, they will continue to draw pension and the dearness relief on pension during the period of their engagement as Consultant.

**(7) Local Conveyance**

Consultants and Young Professionals will be paid an additional amount of Rs.3000/- and Rs.1500/- per month respectively as local conveyance.

Interested candidates may send their CV in the enclosed format by e-mail/post within 15 days from the date of this Notice at the following address.

Shri Praveen Mahto,  
Room No. 150, Yojana Bhavan,  
Sansad Marg, New Delhi-110001  
Tel No. 2309 6669  
E-mail address: [p.mahto@nic.in](mailto:p.mahto@nic.in)

**Application format for appointment as Consultant/Young Professional in the Planning Commission**

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing address (with Tel./Mob. No. and e-mail address):
7. Permanent address:
8. Education Qualification:

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work experience:

S.No.	Organisation/Institute	Period		Nature of work	Remarks
		From	To		

10. Whether SC/ST/OBC:

11. Reference:

- (i)
- (ii)

(Signature)  
Date \_\_\_\_\_

**Terms of Reference for engagement of Consultant/Young Professional under the Plan scheme - 06.00.28 – Expertise for Planning Process**

**(i) Precise statement of Objectives:**

The Infrastructure Division in the Planning Commission is involved in initiating policies that would ensure time-bound creation of world class infrastructure delivering services matching international standards that maximize the role of Public Private Partnership and monitoring progress of new infrastructure project to ensure that established targets are realized.

**(ii) Outline of the tasks to be carried out:**

Assisting the Directors of the Secretariat in the work related to preparation/evaluation of proposals relating to different infrastructure sectors dealt by them. Handling Parliamentary matters. Participating in various inter-ministerial Committees/meetings. Preparation of reports and background material on the subject matter being handled in the Division.

**(iii) Schedule for completion of Tasks:**

The work relating to preparation/evaluation of proposals relating to different infrastructure projects is required to be executed in a time bound manner and will need to be processed quickly by the Young Professionals for appropriate decision by the superior officers of the Division.

**(iv) The support or inputs to be provided by Planning Commission to facilitate the Consultancy:**

The Consultants/Young Professionals will be provided guidance by different Directors of Infrastructure Division.