

No. A-12025/06/2014-Adm.I
GOVERNMENT OF INDIA
PLANNING COMMISSION

Yojana Bhavan, Sansad Marg,
New Delhi, the 22 April, 2014.

VACANCY CIRCULAR

Sub:- Recruitment to the GCS posts of Deputy Advisers in the Planning Commission in the Pay Band: 3 of Rs.15600-39100 + 7600 (Grade Pay) on Promotion/ Deputation (including short-term contract) basis.

Planning Commission requires the services of suitable Officers for appointment to the following posts of Deputy Advisers in the Pay Band: 3 of Rs.15600-39100 + 7600 (Grade Pay) [General Central Service, Group 'A', Gazetted, Non-Ministerial] by Composite Method i.e. Promotion/Deputation (including short-term contract):-

S. No.	Name of the post	Number of vacant posts
1.	Deputy Adviser (Minerals)	01 (one)
2.	Deputy Adviser (Consumer Industries)	01 (one)
3.	Deputy Adviser (Education)	01 (one)
4.	Deputy Adviser (Multi Level Planning)	01 (one)
5.	Deputy Adviser (Project Appraisal)	01 (one)
6.	Deputy Adviser (Voluntary Action Cell)	01 (one)
7.	Deputy Adviser (Animal Husbandry)	01 (one)
8.	Deputy Adviser (Chemicals)	01 (one)
9.	Deputy Adviser (Scientific Research)	01 (one)
10.	Deputy Adviser (Water Supply)	01 (one)
11.	Deputy Adviser (Monitoring Power)	01 (one)
12.	Deputy Adviser (Power)	01 (one)
13.	Deputy Adviser (Energy Survey)	01 (one)
14.	Deputy Adviser (Monitoring-Agriculture)	01 (one)
15.	Deputy Adviser (Social Development)-Programme Evaluation Organisation	01 (one)
16.	Deputy Adviser (Irrigation)	01 (one)
17.	Deputy Adviser (Monitoring Coal-Petroleum)	01 (one)
18.	Deputy Adviser (Social Planning)	01 (one)

2. The selection for these posts will be made by UPSC. If a Departmental Senior Research Officers of the Planning Commission is recommended by the UPSC for appointment to any post, it will be treated as having been filled up by Promotion and in case an outside candidate is recommended by the UPSC, the post will be offered on Deputation/shorter-term contract basis for a specific period not exceeding five years.

3. Vacancies in respect of posts at S. No.1 to 10 above were earlier advertised in Employment News dated 18-24 May, 2013. However, these vacancies are again circulated as per the advice of UPSC. Applicants who had earlier applied for the posts are required to apply again. The selection for the post will be made by UPSC.

4. **Duties attached to the posts**

I. Deputy Adviser (Minerals)

- (i) To carry out research studies relating to development/planning/ execution of projects/programmes in the exploitation and utilization of minerals resources covering ferrous and non-ferrous industrial minerals, coal, lignite etc.

- (ii) To undertake on his own and supervise the studies undertaken by subordinate in the exploitation, conservation, technology, trade and infra-structure development as applied to mineral and mineral based industries;
- (iii) Techno-economic evaluation of feasibility studies of detailed project reports.

2. Deputy Adviser (Consumer Industries)

To assist the Joint Adviser (Consumer Industries)/ Adviser (Industry & Minerals) in:-

- (i) Planning in relation to various aspects of development of consumer industries;
- (ii) Implementation of development programmes/ projects in consumer industries;
- (iii) Examination of specific, technical/ economic and other aspects of problems arising in consumer industries;
- (iv) Formulation of policies of industrial licencing, foreign investment and collaboration, etc. for consumer industries;
- (v) Preparation of techno-economic evaluation reports on feasibility studies and detailed project reports in consumer industries field;
- (vi) Coordination with the Ministries of the Government of India and Public Sector Undertakings in matters relating to planning of consumer industries;
- (vii) To undertake studies relating to demand, production, investment, appraisal, pricing, distribution and implementation and monitoring of projects in the area of consumer industries; and
- (viii) To discharge other duties as maybe assigned.

3. Deputy Adviser (Education)

- (i) To initiate research and studies and policy formulation in the field of education;
- (ii) Appraisal of educational development in the country and investigation of problems in that field;
- (iii) Scrutiny of schemes/plans in the education sector.

4. Deputy Adviser (Multi Level Planning)

- (i) To formulate policies related to Area Development particularly the Hill Areas Development Programme, Western Ghats Development Programme and the Border Areas Development Programme;
- (ii) To monitor and coordinate the operation of the Hill Areas Development Programme, Western Ghats Development Programme and the Border Areas Development Programme;
- (iii) To examine the plans/schemes submitted by the State Governments for Special Area Development/Backward Areas;
- (iv) To coordinate and monitor the Action Plan for the KBK districts of Orissa;
- (v) To get impact studies conducted and feed findings into policies/programmes; and
- (vi) To attend to Parliament work on the subject of area development/backward areas and multi level planning.

5. Deputy Adviser (Project Appraisal)

To undertake and supervise appraisal of investment proposals in the field of transport, tourism, communications, ports and shipping.

OR

To undertake and supervise appraisal of public private partnership projects.

OR

To undertake and supervise appraisal of investment proposals in the field of industries & minerals.

OR

To undertake and supervise appraisal of investment proposals in the field of engineering/power/energy.

6. Deputy Adviser (VAC)

- (i) To take action to operationalise the National Policy for the Voluntary Sector and follow up on the Expert Groups set up for the same;
- (ii) To manage and update the Non-Governmental Organisations data base including NGO Partnership System;
- (iii) Coordination with concerned Ministries/State Governments on all issues relating to the voluntary sector;
- (iv) To survey and evaluate latest trends/developments in the voluntary sector in India and abroad.
- (v) To assist Adviser looking after the charge of Voluntary Action Cell relating to the issues, problems of Voluntary Organisations.

7. Deputy Adviser (Animal Husbandry)

- (i) To examine scheme and plans of the Central and State Governments/Union Territories relating to the development of Animal Husbandry, Dairying and Milk Supply and other associate activities.
- (ii) To organize and participate in the studies undertaken in the Agriculture Division pertaining to his sphere of responsibilities.

8. Deputy Adviser (Chemicals)

To assist Joint Adviser (Chemicals)/Adviser (I&M) in :-

- (i) Planning in relation to various aspects of development of chemical industry;
- (ii) Examination of specific technical/economic and other aspects of problems arising in chemical industry;
- (iii) Evaluation of feasibility reports/detailed project reports;
- (iv) Formulation of policies of Industrial licensing, foreign investment and collaboration etc;
- (v) Coordination with the Ministries of Government of India and Public Sector Undertaking in matters relating to planning of chemical industry.

9. Deputy Adviser (Scientific Research)

Deputy Adviser (SR) works under Adviser (S&T) and Joint Adviser (SR) and undertakes studies, analysis and evaluation relating to Research/Design/ Development in execution of research and development programmes/projects in the field of Science and Technology, Collection, analysis and dissemination of Scientific and technological information in multi-disciplinary areas or in the frontier areas/ newly emerging areas in Science and Technology.

10. Deputy Adviser (Water Supply)

- (i) Formulation of Annual Plan and Five Year Plans for Water Supply and Sanitation Programmes;
- (ii) Techno-Economic appraisal of feasibility studies and detailed project reports of Water Supply & Sanitation;
- (iii) Monitoring of Projects/Programmes in the field of Public Health Engineering and Water Supply Schemes, etc.
- (iv) Technical guidance to States and Union Territories.

11. Deputy Adviser (Monitoring – Power)

- (i) To carry out load, demand, Energy balance studies for long term generation planning;
- (ii) To appraise project reports/CEA appraisal notes on power development programmes;
- (iii) To prepare critical notes on the progress of implementation of power projects using CPM/PERT charts and to determine investments required on optimal basis;
- (iv) To monitor, review and make field visits to power projects to identify constraints and bottlenecks and reports them to senior officers in Planning Commission/Department of Power/CEA etc.
- (v) To organize data base/computerize available information in power sectors.

12. Deputy Adviser (Power)

- (i) Formulation of Five Year Plans and Annual Plans for Central and States Power Sector.
- (ii) Planning for Power Development – Demand Forecasting and Generation Capacity Planning.
- (iii) Examination of thermal, hydel and nuclear power projects and associated transmission and distribution projects and Rural Electrification programme, Monitoring of the implementation of power projects.

13. Deputy Adviser (Energy Survey)

To assist Adviser/Jt. Advisers, Power & Energy Division in Planning Commission in formulation of policy in the context of latest trends/ developments in the Energy Sector, and also in the practical fields of research/ design/survey planning in the field of energy. He also guides officers of the level of Senior Research Officer and below in research and investigation of problems in the relevant fields.

14. Deputy Adviser (Monitoring – Agriculture)

- (i) Project/programme/scheme preparation and monitoring for agriculture and allied sectors.
- (ii) Initiating and conducting studies on various problems of agricultural planning, technology and their implementation through a well-drawn mechanism, taking into consideration items like input, output, growth, supply, etc.
- (iii) Evaluation, formulation and scrutiny of important research and development programmes for Annual and Five-Year Plans in the Central and State sectors.
- (iv) Assisting the Head of the Division in compilation of basic resource data, factual data and preparation of evaluation reports, critical notes and other related topics in the discipline of Agriculture.

15. Deputy Adviser (Social Development) – PEO

- (i) Guide and coordinate the work in the Social Development Division of PEO.
- (ii) Maintain liaison with the concerned Ministries at the Centre, State Evaluation Units and other Research Organization; and
- (iii) Assist the Adviser, PEO, in matters relating to evaluation of Social Programmes and related activities.

16. Deputy Adviser (Irrigation)

- (i) Technical and economic approval of Irrigation, Flood Control Projects;
- (ii) To participate in the discussions with States and Central Ministries and formulation of Plans and preparation of agenda and minutes thereof;
- (iii) To assist the Senior Officers of the Water Resources Division (Adviser & Joint Adviser) in dealing with all aspects of water resources

17. Deputy Adviser (Monitoring – Coal/Petroleum)

- (i) To undertake basic monitoring of the progress of plan programmes and schemes in Coal/Petroleum sectors in relation to Plan targets.
- (ii) To assist in developing the data bank in Coal/Petroleum sectors and help in date storage and retrieval.
- (iii) To prepare analysed and evaluation notes, papers etc. relating to progress and policy issues in Coal/Petroleum sectors arising out of monitoring/data bank.
- (iv) To undertake such order duties as are assigned by the Planning Commission.

18. Deputy Adviser (Social Planning)

- (i) To undertake studies in regard to formulation of policies relating to execution of development projects/programems in the field of social welfare including welfare of backward classes.
- (ii) To examine the status of social welfare and initiate and guide research studies in the field, and
- (iii) To carry out surveys and periodical evaluation of programmes and schemes pertaining to latest social trends/developments in the concerned area in India and abroad.

5. ELIGIBILITY :**FOR DEPUTATION (INCLUDING SHORT-TERM CONTRACT):**

Officers of the Central/State Governments/Union Territories/Universities/Recognised Research Institutions/Public Sector Undertakings/ Autonomous organization;- (a) (i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-3, Rs.15600-39100 with Grade Pay of

Rs.6600 or equivalent in the parent cadre or department; and (b) possessing the qualifications and experience prescribed for the post, as mentioned against item No.8 below.

FOR PROMOTION:

Departmental Senior Research Officer of the Planning Commission PB-3, Rs.15600-39100 plus Grade Pay of Rs.6600 with five years service in the grade rendered after appointment thereto on a regular basis and possessing the educational qualifications prescribed, as indicated against item No. 8 below.

6. AGE LIMIT :

The maximum age limit for appointment by Deputation (including Short-Term Contract) shall be not exceeding 56 years as on the crucial date for determining eligibility as indicated against item No. 7 hereunder.

7. CRUCIAL DATE FOR DETERMINING ELIGIBILITY :

It will be the closing date of receipt of applications.

8. QUALIFICATIONS AND EXPERIENCE:

1. Deputy Adviser (Minerals)

ESSENTIAL:

- (i) Masters' degree in Geology/Applied Geology or Degree in Mining Engineering of a recognized University or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Mining Engineering.
- (ii) 10 years' experience in research/ development/ planning/ execution of projects/programmes in the exploitation and utilization of mineral resources covering ferrous, non-ferrous, industrial minerals, coal, lignite.

DESIRABLE:

- (i) Doctorate degree in Geology/Applied Geology or Masters' Degree in Mining Engineering.
- (ii) Published work, if any related to exploitation, conservation technology, trade and infrastructure development as applied to minerals and mineral-based industries.
- (iii) At least 5 out of 10 years' experience should be on techno-economic evaluation of feasibility studies or detailed project reports.

2. Deputy Adviser (Consumer Industries)

ESSENTIAL:

- (i) Master's Degree in Economics/ Business Administration or Management of a recognized University or Degree in any branch of Engineering/ Technology of a recognized University/ Institute or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE).
- (ii) 10 years' experience in Research/ Planning/ Design and Development and Production of consumer industries.

DESIRABLE:

- (i) Doctorate Degree in Economics or Masters' Degree in any branch of Engineering / Technology
- (ii) At least 5 out of 10 years' experience should be on preparation of feasibility studies/ detailed project reports.

3. Deputy Adviser (Education)

ESSENTIAL

- (i) Master's degree in Arts/Science/Commerce/Education or Degree in Engineering of a recognized University or Associate Member of Institute of Engineering (AMIE).
- (ii) 10 years' experience in research/development/ planning/administration in the field of education or in teaching.

DESIRABLE

- (i) Doctorate degree in the relevant field in Arts/Science/Commerce/Education or Master's degree in Engineering.

- (ii) Published work if any in the field of educational development and its interface with other sectors of development like health, social welfare, industry, agriculture.
- (iii) At least 5 out of 10 years' experience should be on preparation projects reports or in techno-economic evaluation of project reports/plan documents in the field of education.

4. Deputy Adviser (Multi Level Planning)

ESSENTIAL:

- (i) Master's Degree in Geography or Economics or Sociology or Statistics or Operations Research from a recognized University.
- (ii) 10 years' experience in multi level or regional or area planning including experience in the formulation or research or appraisal or execution as well as critical examination of plans at regional and local levels.

DESIRABLE:

- (i) Doctorate Degree in the relevant subject from a recognized University.
- (ii) Published work if any in the fields of multi-level or regional or area planning.
- (iii) At least 5 out of 10 years' experience of preparation should be on guidelines and policy analysis in the field of multi level or regional or area planning.

5. Deputy Adviser (Project Appraisal)

ESSENTIAL

- (i) Masters' Degree in Science/Economics/Mathematics/Statistics/Operations Research/Business Administration or Degree in Engineering/Technology of a recognized University or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE).
- (ii) 10 years' experience in research/design/development or in the formulation of projects/ programmes and their evaluation/appraisal or in the advice on choice of projects or 10 years' experience in the field of economics appraisal, project-evaluation, economic policy formulation and co-operative planning.

DESIRABLE

- (i) Doctorate degree in the relevant Arts/Science subject or Master's degree in Engineering.
- (ii) At least 5 out of 10 years' experience should be on review/appraisal/choice of projects involving large investments or At least 5 out of 10 years' experience should be on project appraisal work for national/international agencies or project management in the field.

6. Deputy Adviser (Voluntary Action Cell)

ESSENTIAL:

- (i) Masters' Degree in Social Work/Economics/ Anthropology/sociology/ Social Development/Non Governmental Organisations Management from a recognized University.
- (ii) 10 years' experience in research/evaluation/development/planning/ execution of social development projects/programmes with reference to Non Governmental Organisations/Community Based Organisations with at least three years of field experience in the subject field.

DESIRABLE:

- (i) Training, if any on computer application, MS Office including Excel and Power Point.
- (ii) Published work if any in the relevant field.

7. Deputy Adviser (Animal Husbandry)

ESSENTIAL:

- (i) Masters' degree in Veterinary Science/Animal Husbandry/ Dairying of a recognized University.
- (ii) 10 years' experience in research/ development/ planning/ execution experience in the areas of livestock of development/ production/management, animal breeding, Animal Genetics, Dairying, Dairy Development.

DESIRABLE:

- (i) Doctorate degree in the relevant field.
- (ii) At least 2 out 10 years' experience should be on extension work in the areas in Clause (ii) of essential indicated above.
- (iii) At least 3 out of 10 years' experience should be on preparation of or techno-economic evaluation of feasibility studies/detailed project reports

8. Deputy Adviser (Chemicals)

ESSENTIAL:

- (i) Masters' degree in Pure/Applied/Industrial Chemistry or Degree in Chemical Engineering/Technology of a recognized University or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Chemical Engineering.
- (ii) 10 years' experience in research/design/development in chemistry/chemical engineering/technology or in planning/ implementation of development programmes/projects in chemical industry.

DESIRABLE:

- (i) Doctorate degree in Chemistry/Masters' Degree in Chemical Engineering.
- (ii) Training, if any in field of principles and/or policies of industrial licensing, foreign investment, collaboration.
- (iii) At least 5 out of 10 years' experience shall be on preparation and/or techno-economic evaluation of feasibility studies or detailed project reports.

9. Deputy Adviser (Scientific Research)**ESSENTIAL**

- (i) Masters' degree in Science or Degree in Engineering of a recognized University or Associate Member of Institute of Engineering (AMIE).
- (ii) 10 years' experience in research/design/development or in planning/execution of research and development programmes/projects in the field of science and technology.

DESIRABLE

- (i) Doctorate degree in any area of Science or Masters' degree in Engineering.
- (ii) At least 3 out of 10 years' experience should be on conducting/organizing/guiding/planning research in multi-disciplinary areas or in frontier areas/newly emerging areas in science and technology.
- (iii) At least 2 out of 10 years' experience should be on collection, analysis and dissemination of scientific and technological information.

10. Deputy Adviser (Water Supply)**ESSENTIAL**

- (i) Degree in Civil Engineering of a recognized university or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Civil Engineering.
- (ii) 10 years' research/design/development/planning/ execution experience in the field of public health engineering and water supply scheme.

DESIRABLE

- (i) Master's degree in the relevant areas.
- (ii) Published work if any in the field of problems of urban and rural water supply scheme and their interface with other sectors of development.
- (iii) At least 5 out of 10 years' experience should be on preparation/techno-economic appraisal of feasibility studies/detailed projects reports.

11. Deputy Adviser (Monitoring Power)**ESSENTIAL**

- (i) Degree in Electrical/Mechanical Engineering or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Electrical/Mechanical Engineering or Masters' degree in Physics/ Chemistry/Mathematics/Computer Science of a recognized University.
- (ii) 10 years' research/design/development/planning/execution experience in the field of power generation and associate projects.

DESIRABLE

- (i) Master's degree in Electrical/Mechanical Engineering or Doctorate degree in the relevant Science subjects of Physics/Chemistry/Mathematics/ Computer Science of a recognized University.
- (ii) At least 5 out of 10 years' experience should be on in progress appraisal and/or monitoring of power projects/power generation/consumption.
- (iii) Training, if any, on application of computers in monitoring power projects and design, development and operation of data basic information system.

12. Deputy Adviser (Power)

ESSENTIAL

- (i) Degree in Electrical/Mechanical Engineering or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Electrical & Mechanical Engineering or Masters' Degree in Physics/Chemistry/ Mathematics of a recognized University.
- (ii) 10 years' experience in research/development/planning/execution in the field of power generation/transmission, utilities development.

DESIRABLE

- (i) Master's degree in Electrical/Mechanical Engineering or Doctorate degree in the relevant Science subjects of Physics/Chemistry/Mathematics of a recognized University.
- (ii) Training, if any of dealing with problems of long term physical and financial planning in the field of power generation.
- (iii) Published work, if any in the field of electricity economics in relation to forecasting of demand, distribution and pricing.
- (iv) At least 5 out of 10 years' experience shall be on techno-economic evaluation, appraisal of projects/ programmes/ detailed projects reports.

13. Deputy Adviser (Energy Survey)**ESSENTIAL**

- (i) Degree in Mechanical/Electrical Engineering/Computer Science or Masters' Degree in Physics/Chemistry/Mathematics from a recognized University or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Mechanical Engineering/ Electrical Engineering/Computer Science.
- (ii) 10 years' experience in research/design/development/survey planning in the energy sector.

DESIRABLE

- (i) Masters' Degree in Mechanical/Electrical Engineering or Doctorate Degree in Physics/ Chemistry/Mathematics of a recognized University
- (ii) Published work if any on long term physical and financial planning in the field of energy.
- (iii) At least 5 out of 10 years' experience shall be on techno-economic evaluation or preparation of project reports, feasibility studies.

14. Deputy Adviser (Monitoring – Agriculture)**ESSENTIAL**

- (i) Masters' Degree in Agriculture.
- (ii) 10 years experience in research/development/planning/execution of projects/ programmes in the area of agriculture including progress reporting, evaluation and monitoring of large size projects/ programmes.
- (iii) Training if any on applications of latest management tools/ techniques in monitoring and evaluation in agriculture sector.

DESIRABLE

- (i) Doctorate Degree in Agriculture.
- (ii) At least 5 out of 10 years experience of System analysis and/or designing computerized information systems.

15. Deputy Adviser (Social Development) Programme Evaluation Organization**ESSENTIAL**

- (i) Masters' Degree in Sociology/Anthropology/Social Psychology/Social work of a recognized University.
- (ii) 10 years' experience in research/evaluation/development/ planning/execution of Social development Projects/Programmes with reference to rural areas.
- (iii) Knowledge of latest trends/developments in relation to social developments.

DESIRABLE

- (i) Doctorate degree in the relevant field.
- (ii) At least 3 out of 10 years' experience shall be on conducting/organizing/guiding/planning/evaluation/appraisal of social welfare projects/programmes and extension methods.
- (iii) At least 2 out of 10 years' experience shall be on writing/preparation of project reports, research reports.

16. Deputy (Irrigation)

ESSENTIAL

- (i) Degree in Civil Engineering or a recognized University or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Civil Engineering.
- (ii) 10 years' experience in research/design/development/planning/execution/administration in the field of irrigation in all its diverse aspects like river valley projects, water resources development, command area development, drainage, flood control.

DESIRABLE

- (i) Masters' degree in Civil/Hydraulic/Water Resources Engineering/Hydrology.
- (ii) At least 5 out of 10 years' experience should be on preparing critical reviews, appraisal reports, research reports. Etc. as evidenced by publications.

17. Deputy Adviser (Monitoring-coal/petroleum)

ESSENTIAL

- (i) Masters' degree in Geology/Applied Geology/Physics/ Chemistry/Mathematics/ Computer Science or degree in Mining Engineering/Chemical/Mechanical Engineering/ Chemicals Technology/Petroleum Technology/Oil Technology of a recognized University or Part 'A' & 'B' of Associate Member of Institute of Engineering (AMIE) in Mining Engineering/ Chemical Engineering/ Mechanical Engineering.
- (ii) 10 years' research/design/development/planning/execution experience in the exploration/development/exploitation/conservation of fossil fuels and fossil fuel-based industries.

DESIRABLE

- (i) Doctorate degree in Geology/Applied Geology/Physics/ Chemistry/Mathematics or Masters' degree in Mining Engineering/Mechanical Engineering/ Chemical Technology/ Oil Technology/Petroleum Technology/Computer Science of a recognized University.
- (ii) At least 5 out of 10 years' experience should be on progress appraisal and/or monitoring of projects/production/conservation/consumption of fossil fuels.
- (iii) Training, if any on application of computers in monitoring and design/development and operation of data base information systems.

18. Deputy Adviser (Social Planning)

ESSENTIAL

- (i) Masters' Degree in Social Work/Sociology/Social Anthropology/Economics from a recognized University.
- (ii) 10 years' experience in research/appraisal/planning/execution of development projects/ programmes in the field of social welfare including welfare of backward classes.

DESIRABLE

- (i) Doctorate Degree in the concerned field.
- (ii) Published work if any on planning concepts.
- (iii) At least 5 out of 10 years' experience should be on long term planning for economic and social development.

9. PERIOD OF DEPUTATION/ CONTRACT:

Period of deputation/ contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall ordinarily not exceed five years. The terms and conditions of deputation will be regularised according to the orders contained in the Govt. of India, DoPT's OM No.6/8/2009-Estt.(P.II), dated 17th June, 2010, as amended from time to time, in the case of those coming on deputation including short-term contract.


10. Ministries/ Departments of the Central Govt./ State Governments/ UT Administrations/Universities/Recognised Research Institutions/Public Undertakings are requested to bring the vacancies to the notice of the Officers working under their charge.

11. Applications/Curriculum Vitae (**two copies**) for the post, in the enclosed prescribed proforma, duly signed by the candidate and countersigned by the Head of Office or an officer authorized to sign on his behalf alongwith the following documents in respect of eligible candidates who can be spared for taking up the assignment within one month from the date of intimation about selection, may please be forwarded to the undersigned(Under Secretary (Adm.I), Planning Commission, Yojana Bhawan, Sansad Marg, New Delhi-110 001):

- (i) Cadre Clearance/Specific No Objection.
- (ii) Up-to-date Confidential Report Dossier of the candidate or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested on each and every page by an officer not below the rank of Under Secretary to the Govt. of India;
- (iii) Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India (**in the prescribed proforma**);
- (iv) Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned (**in the prescribed proforma**); and
- (v) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (PC), as the case may be (**in the prescribed proforma**).

12. Applications of only those candidates who are clear from vigilance angle need be forwarded. The vacancy is also being published in the Employment News shortly. **The closing date for receipt of applications will be 60 days from the date of publication of the advertisement in the Employment news.**

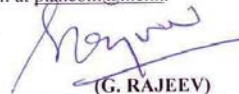
13. Applicants should ensure that the application is complete in all respects and is in the **prescribed proforma**. No column of the proforma should be left blank. Wherever information is "Not Applicable" or "Nil", it may please be so stated. Only applications, complete in all respect, received through proper channel on or before the specified closing date shall be considered.



(G. RAJEEV)
Under Secretary to the Govt. of India
Tele. 23096531

Copy forwarded to:-

1. PS to Adviser (Admn.) and Adviser (PEO), Planning Commission.
2. All Senior Research Officers of the Planning Commission who have completed/ will complete 5 years regular service in the grade as on crucial date for determining eligibility specified in the Vacancy circular and who possess the essential qualifications for the post may apply in the prescribed proforma and send it (in duplicate) to the undersigned.
3. Soochna Dwar, Planning Commission- with the request to get the vacancy circular uploaded in the Planning Commission's website. Circular/Advt. is sent through E-mail at plancom@nic.in.



(G. RAJEEV)
Under Secretary to the Govt. of India

**[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED SEPARATELY
ALONGWITH THE APPLICATION OF CANDIDATE WHO APPLIES FOR DEPUTATION
(INCLUDING SHORT-TERM CONTRACT) BASIS]**

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Deputy Adviser (_____) in the Planning Commission on Deputation (including short-term contract), it is certified that his/ her integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]
Name & Office Seal :
Date :**

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Deputy Adviser (_____) in the Planning Commission on Deputation (including short-term contract).

**[Authorised signatory]
Name & Office Seal :
Date :**

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____, _____ who has applied for the post of Deputy Adviser (_____) in the Planning Commission on Deputation (including short-term contract)during the last ten years.

**[Authorised signatory]
Name & Office Seal :
Date :**

प्रपत्र / PROFORMA

आवेदित पद का नाम _____
Name of the post applied for _____

1. नाम और पता / Name and Address (In Block Letters)
2. जन्म तिथि / Date of birth (in Christian era)
3. केन्द्रीय / राज्य सरकार के नियमों के अन्तर्गत सेवा-निवृत्ति की तारीख / Date of retirement under Central/ State Govt. Rules
4. शैक्षिक अर्हताएं / Educational Qualifications
5. क्या निर्धारित शैक्षिक और अन्य अर्हताएं प्राप्त हैं (यदि कोई अर्हता निर्धारित अर्हता के समकक्ष मानी जा रही है तो उस संबंध में प्राधिकरण का नाम बताएं) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).

निर्धारित अर्हताएं / अनुभव / Qualifications / Experience required	अधिकारी द्वारा प्राप्त अर्हताएं / अनुभव / Qualifications / Experience possessed by the officer
अनिवार्य / Essential : 1. 2. 3. वांछनीय / Desirable: 1. 2. 3.	

6. कृपया यह स्पष्ट बताएं कि ऊपर इंगित तथ्यों के आधार पर क्या आप उक्त पद के लिए निर्धारित आवश्यकताएँ पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. सेवा संबंधी कालक्रमानुसार विवरण, आवश्यकता होने पर, हस्ताक्षरित अलग पृष्ठ संलग्न कर पूरा ब्यौरा दें / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

कार्यालय / संस्थान / Office/ Institution	धारित पद / Post held	से / From	तक / To	वेतनमान और मूल वेतन / Scale of pay and basic pay	कार्य का स्वरूप / Nature of duties (in details)

8. वर्तमान सेवा का स्वरूप अर्थात् तदर्थ अथवा अस्थायी अथवा स्थायीवत् अथवा स्थायी / Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.
9. यदि वर्तमान सेवा प्रतिनियुक्ति / संविदा आधार पर है तो कृपया बताएं कि / In case the present employment is held on deputation/ contract basis, please state -
 - a) प्रारंभिक नियुक्ति की तिथि / The date of initial appointment
 - b) नियुक्ति और प्रतिनियुक्ति / संविदा की अवधि / Period of appointment and deputation/ contract
 - c) मूल कार्यालय / संगठन का नाम / Name of the parent office/ organisation to which you belong

10. वर्तमान सेवा के बारे में अतिरिक्त विवरण / Additional details about present employment
- कृपया नियोक्ता का नाम संबंधित कॉलम के सामने लिखें / Please state whether working under (indicate the name of your employer against the relevant column).
- Central Govt.
 - State Govt.
 - Autonomous Organisation
 - Government Undertaking
 - Universities
 - Others
11. कृपया यह बताएं कि आप उसी कार्यालय में कार्यरत हैं और क्या आप परिपूरक ग्रेड में या परिपूरक के परिपूरक ग्रेड में हैं / Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. क्या आप संशोधित वेतनमान में हैं? यदि हाँ, तो संशोधन की तिथि तथा संशोधन पूर्व वेतनमान बताएं / Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. वर्तमान में प्राप्त हो रही कुल परिलब्धियाँ / Total emoluments per month now drawn.
14. अतिरिक्त सूचना, यदि कोई हो, जिसके बल पर आप उक्त पद हेतु अपनी उपयुक्तता का दावा करते हैं / Additional information, if any, which you would like to mention in support of your suitability for the post.
15. कृपया यह बताएं कि क्या आप प्रतिनियुक्ति (अल्पावधि अनुबंध सहित) / आमेलन / पुनर्नियुक्ति आधार पर नियुक्ति के लिए आवेदन कर रहे हैं (केवल केन्द्र / राज्य सरकार के अधिकारी ही आमेलन के लिए पात्र होंगे, गैर-सरकारी संस्थाओं में कार्यरत अभ्यर्थी केवल अल्पकालिक अनुबंध के लिए पात्र होंगे) / Please state whether you are applying for deputation (including short-term contract) / Absorption/ Re-employment basis. (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short-Term Contract).
16. क्या अनुसूचित जाति / अनुसूचित जनजाति के हैं / Whether belongs to SC/ ST.
17. अभ्युक्तियाँ (अभ्यर्थी (i) अनुसंधान प्रकाशनों और प्रतिवेदनों और विशेष परियोजनाओं; (ii) पुरस्कारों / छात्रवृत्तियों / सरकारी प्रोत्साहनों (iii) व्यावसायिक संस्थानों / संगठनों / समितियों से संबद्धता इत्यादि के बारे में विवरण दे सकते हैं) (टिप्पणी : यदि आवश्यकता हो तो अलग पृष्ठ संलग्न करें) Remarks [The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.] (Note : Enclose a separate sheet if the space is insufficient)

मैंने सिकित्ता परिपत्र / विज्ञापन ध्यान पूर्वक पढ़ा है और मैं पूर्ण रूप से जानता हूँ कि मेरे आत्मवृत्त के समर्थन में मेरे द्वारा प्रस्तुत सभी दस्तावेजों का, चयन करते समय, चयन समिति द्वारा मूल्यांकन किया जाएगा / I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

अभ्यर्थी के हस्ताक्षर :

पता :

Signature of the candidate:
Address:

दिनांक :

Date:

प्रतिहस्ताक्षरित :

(नियोक्ता का नाम व कार्यालय मोहर)

Counter signed:
(Employer with Seal)
