

No. P-11099/8/2007-Edn
Planning Commission
(Education Division)

Yojana Bhawan, Sansad Marg,
New Delhi-110001
Dated the 3rd July, 2008

OFFICE MEMORANDUM

Subject: Requirement of Consultants for the Education Division, Planning Commission, New Delhi.

The undersigned is directed to say that the Planning Commission requires the services of Consultants in the field of Education. The essential qualifications, job description and the bio-data format are enclosed.

You may kindly display this information on the notice board of your Institution so that eligible candidates may apply.

(K.P.Singh)
Senior Research Officer (Edn.)

1. Vice Chancellor,
NUEPA,
Shri Aurobindo Marg,
New Delhi
2. Vice Chancellor,
Delhi University
Maurice Nagar
Delhi
3. Vice Chancellor,
Jawaharlal Nehru University,
JNU Campus, New Delhi
4. Vice Chancellor,
Jamia Milia University
Jamia Nagar
New Delhi
5. Vice Chancellor,
Indraprastha University
Kashmiri Gate
Delhi-7

6. Vice Chancellor
Aligarh Muslim University
Aligarh (U.P)
7. Vice Chancellor
Meerut University
Meerut (U.P)
8. Vice Chancellor
Kurukshetra University
Kurukshetra (Haryana)
9. Vice Chancellor
Rajasthan University
Jaipur (Rajasthan)

Planning Commission
(Education Division)

Subject Requirement of Consultants for the Education Division, Planning Commission, New Delhi

The Education Division of the Planning Commission needs services of Consultants in the field of education with the following qualifications and job description:

- a) Job Requirement : Collection, compilation and tabulation of secondary data, at the National, State & Sub-State levels, analysis and interpretation of educational statistics.
- b) Essential Qualifications: (i) Master's Degree in Social Science/ Natural Science/ Mathematics/ Statistics/Education with First Class/Division.
(ii) Knowledge of computer application, MS Office, especially with spread sheet operation including Excel package.
- c) Desirable: One year experience in Collection, Compilation and Analysis of Statistical data in the field of Education or preparation of Project report/ Reviews/ Notes/ Brief in the subject field. Application of statistical / econometric methods in software packages for dissertation/ thesis at PG/M.Phil/Ph.D courses could be counted as experience against item b (ii) also.
- d) Duration: Candidates selected will be appointed on contract basis for an initial period of six months, which is extendable and the term may be for a maximum period of two years depending upon performance.
- e) Remuneration: The remuneration shall range between Rs.18,000/- and Rs. 21,000/- per month (consolidated), depending on qualification and work experience.

Interested candidates may send their CV as per the prescribed format by e-mail/ post within 21 days from the issue of the advertisement.

Apply to:

Joint Adviser (Education)
Room No. 504
Planning Commission, Yojana Bhawan,
Sansad Marg, New Delhi-110001.
Tele: 23096766, 23042504
E-mail: shakilat.shamsu@nic.in

Format for Application for the Post of Consultant in Education Division of the Planning Commission, Yojana Bhavan, Parliament Street, New Delhi.

1. Name Mr./Mrs./Ms./Dr.: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Domicile: _____

5. Nationality: _____

6. Mailing Address (with Tel./ Mob.No. & E-mail address):

7. Permanent Address: _____

8. Educational Qualification & Year of Passing:

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Experience (in statistical/data analysis/computer application in software Packages)

S.No.	Organisation /Institute	Experience	Nature of Work	Remarks

10. Languages Known: _____

11. Whether SC/ST/OBC : _____

12. Reference:

- (i)
- (ii)

Date.....

(Signature)

