

No. A-12013/3 8/2008-Adm.I  
Government of India  
Planning Commission

Government of India, Planning Commission requires services of a Consultant with the following job description and educational qualification:-

**(i) Job Requirement**

- Coordination for the Working Group on Conditional Cash Transfers for Health and Nutritional Interventions
- Coordination with various national/international bodies/experts for organizing meetings and visits.
- Creation of database of various ongoing schemes/programmes.
- Preparation of background notes and reports on the subject.
- Assistance to Senior Officials in the Planning Commission in various items of work.

**(ii) Essential Qualifications**

- Master's Degree/ PG Diploma in Public Health/Nutrition from a recognized University/Institute.
- Knowledge of computer application, MS Office including Excel, Access etc.
- Analytical and presentation skills with ability to generate a well researched and written report.

**(iii) Desirable**

- Good Academic Record.
- Strong communication skills, both oral and written.

**(iv) Duration**

- Candidates selected will be appointed on contract basis for an initial period of six months. This term can be extended depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond two years.

**(v) Remuneration**

- The remuneration shall range between Rs. 18,000/- and Rs.26,000/- per month depending on the qualification and work experience of the selected candidate. The amount will be consolidated and inclusive of all allowances or as modified from time to time. However, in case of retired Government servants engaged as Consultants, the remuneration as well as duration shall be as per DoPT guidelines.

2. Interested candidates may send their CV in the enclosed format by e-mail/post so as to reach the Planning Commission within 21 days from issue of the advertisement at the following address:-

Shri S.M.Mahajan  
Director (Health)  
Room No. 403  
Yojana Bhawan,  
Sansad Marg,  
New Delhi-110 001.  
Email: [smmahajan@nic.in](mailto:smmahajan@nic.in)

**Application format for appointment as Consultant in the Planning Commission,**

1. Name: \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Domicile: \_\_\_\_\_

5. Nationality: \_\_\_\_\_

6. Mailing address (with Tel./Mob. No. and E-mail address) \_\_\_\_\_

7. Permanent address

8. Educational Qualification:

S. No	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Work Experience

S. No	Organization/Institute	Period From To	Nature of Work	Remarks

10. Language Know:

11. Whether SC/ST/OBC:

12. Reference:.

(i) (ii)

Date \_\_\_\_\_

(Signature)