

No. 15(25)/2012-H&FW
Government of India
Planning Commission
(Health & Family Welfare Division)

Yojana Bhavan, New Delhi,
Dated 12th December 2013

Subject: Requirement of two Young Professionals in the Health & Family Welfare Division, Planning Commission.

The Health & Family Welfare Division, Planning Commission requires the services of two Young Professionals (YPs) on contract basis with the following job description, educational qualifications, terms & conditions:

(1) **Precise Statement of Objectives** : The Young Professionals are required to provide specific inputs for the planning, implementation, review, monitoring & evaluation of the programs and activities in health sector.

(2) **Outline of the tasks to be carried out:**

2.1 Background analysis:

- a. Conducting detailed review with special analysis for the ongoing Centrally Sponsored Schemes pertaining to D/o Health & Family Welfare Division, D/o NACO, D/o AYUSH & D/o Health Research.
- b. Preparation of background material and notes by providing technical inputs and analysis of data, reports and relevant studies.
- c. Conduct detailed reviews with analysis of evidence on health policy as per strategy outlined in the 12th Plan.
- d. Analysis of Surveys data on health indicators to assess impact of various health schemes.
- e. Prepare note on the performance of States under Flagship Programmes.
- f. Inputs for CCEA/ Cabinet notes/ EFC proposals/ SFC proposals

2.2 Program Planning & Management:

- a. Critical analysis on Health Insurance strategies and providing suggestions for implementation in the public sector.
- b. Process proposals for in-principle approval of Schemes received from Ministry of Health & Family Welfare.
- c. Participate in meetings in the Planning Commission on behalf of health divisions, and give a health related perspective to issues.
- d. Assist in quarterly review of performance and monitoring of progress of expenditure on on-going schemes.
- e. Assess the release and expenditure of the Ministry & State health departments as reported in Central Plan Scheme Monitoring System (CPSMS).
- f. Prepare State specific analysis, and organize meetings with the State Governments and Ministries.

- g. Periodically review the performance of the States and follow-up on decisions of Working Group and Deputy Chairman level meetings and decisions in the Planning Commission.
- h. Site Visits to States for review/analysis of on-going schemes.
- i. Examination of Socio-Economic Research Study proposals.

(3) Qualifications and Experience :

(a) Essential Qualifications for Young Professional-1(YP-1) :

- (i) Graduate in “health-related discipline” with Post-Graduation in “Public Health/Community Medicine” from a recognized University/Institute.
- (ii) Knowledge of a statistical application such as R, Stata, EpiInfo and office productivity applications like Excel, Power Point, e-mail client.

[Note : “Health related discipline” includes graduation in Medicine, Ayush, Dentistry or Nursing].

(b) Essential Qualifications for Young Professional-2(YP-2) :

- (i) Health Economist/Health Financing Expert having Post Graduate Degree from a recognized University/Institute.
- (ii) Knowledge of a statistical application such as R, Stata, EpiInfo and office productivity applications like Excel, Power Point, e-mail client.

(c) Desirable Qualifications for YP-1 & YP-2:.

- (i) Persons with Ph.D. or research experience.
- (ii) Candidates with professional experience in planning/execution/evaluation of projects or academic work in the Health sector.
- (iii) Experience in collection, compilation and analysis of data on health.
- (iv) Candidates with a track record of publications in peer reviewed journals.

(4) Duration: Candidates selected will be appointed on a contract basis for an initial period of one year. This term can be extended up to maximum five years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.

(5) Age Limit: The maximum age limit shall be 40 years.

(6) Fee and Conveyance

Fee: The Consolidated fee shall range between Rs.25,000/- to Rs.40,000/- per month depending on qualification & experience.

Local conveyance: The Young Professionals will be paid an addition amount of Rs.1,500/- per month as local conveyance.

(7) **Website for guidelines:** The procedure and guidelines for engagement of Young Professionals are available at Planning Commission's website www.planningcommission.gov.in under sub-section Appointments/Jobs at <http://www.planningcommission.gov.in/news/circular/guide3108.pdf>.

(8) **Selection Process** will be as follows:

- (a) Screening and shortlisting of eligible candidates on the basis of qualification/experience, using a benchmark;
- (b) Written Assessment of shortlisted candidates; and
- (c) Interview of candidates found eligible in written assessment.

The written assessment and interview would be held at Planning Commission. No TA/DA is admissible for the same.

(9) **How to apply:** Interested candidates may send their bio-data in the enclosed format (Annexure I), with two recommendations at least one of which must be from an academic counselor under whom the candidate has studied in Graduation/Post-Graduation/Ph.D. and another from Supervisor under whom candidates had worked/interned, By post so as to reach the Planning Commission by the close of office (5.30 p.m.) within 15 days from the publication of this advertisement in newspaper at the following address:

Smt. Manisha Verma,
Section Officer,
Health & Family Welfare Division
Planning Commission
Room No. 526-C, Yojana Bhavan,
Sansad Marg, New Delhi-110001.

No E-mail applications would be entertained

Application format for Young Professional in the Planning Commission

1. Name : _____
2. Father's Name : _____
3. Date of Birth : _____
4. Domicile : _____
5. Nationality : _____
6. Mailing Address : _____
7. Permanent address : _____
8. Educational Qualification (list from Graduation onwards) :

| S.No. | Course | Subject | University/Institute | Year of Passing | Division/Class | %marks in total |
|-------|--------|---------|----------------------|-----------------|----------------|-----------------|
| | | | | | | |

9. Work Experience (include unpaid assignment) :

| S.No. | Organization/Institute | Period From To | Nature of Work | Remarks |
|-------|------------------------|----------------|----------------|---------|
| | | | | |

10. Research experience, if any:
11. Statistical applications known:
12. Level of proficiency:
13. Details of publications (give full citations) :
14. Any other specific information (in relation to essential/desirable qualifications and experience).
15. Recommendations with e-mail & tel.no. of referee (enclose hard copies in sealed envelope with seal of organization on outside)

Signature of candidate with date
E-mail:
Phone: Landline -
Mobile -