

No.N-11016/1(2)/2010-PC  
Government of India  
Planning Commission

Yojana Bhavan, Sansad Marg,  
New Delhi, the 28<sup>th</sup> June 2012

The Plan Coordination & Management Division of Planning Commission requires the services of one Young Professional on contract basis, with the following job description and educational qualifications:

**Job Requirement:**

1. Candidates should possess good academic record, communication, analytical and presentations skills with ability to generate a well researched written report. Candidates with suitable past experience in collection, compilation and analysis of data, computer skills and experience in preparing project reports / reviews / notes / briefs etc. will be preferred. Exceptional fluency in English, both written and oral, is essential.
2. Preparation of Policy briefs, analytical notes, follow-up notes.
3. Working on Macro Economic Data, Budget and Fiscal issues.
4. Knowledge of Macro Economics Data Base.
5. Assisting senior officers in the Commission in the formulation of Annual, Five Year and Long-Term Perspective Plans including policies thereto and such other work as may be assigned from time to time e.g. matters relating to Parliament and its Committees, VIP reference etc.

**Essential Qualifications and Experience:**

- Professionals having Masters Degree in Economics, or Statistics (minimum 50% marks in the aggregate) from a recognized University / Institute. Persons with M.Phil / Ph.D. or additional qualifications, research experience, published papers would be preferred.
- Retired Government employees with (i) Grade pay of Rs. 6600/- and above and (ii) at least five years' experience in the required domain field would also be eligible for this position.
- Knowledge of Computer application, MS Office, including Excel, Access, E-mail etc.

**Desirable:**

- Good Academic Record
- Strong communication skills both oral and written
- Experience in collection, compilation and analysis of statistical data.
- Contemporary knowledge of Indian Economy and economics / econometric literature.
- Knowledge of Budget and various Government schemes

**Duration:**

Candidates selected will be appointed on contract basis for an initial period for one year. Further extension up to a maximum of five years will be considered as per the need of the Planning Commission and performance of the candidate. However, the maximum duration of the contract will not be extended beyond five years.

**Fee:**

**(a) For Young Professionals:**

The consolidated fee, inclusive of all allowances, shall range between Rs.25,000/- to Rs.40,000/- per month for Young Professional depending upon educational Qualifications and work experience of the selected candidate.

**(b) For Retired Govt. Servants:**

The amount of fee shall be decided in such a way that the fee plus pension drawn by them shall not exceed the last pay drawn. However, they will continue to draw pension and Dearness relief on pension during the period of their engagement as Consultant.

**Local Conveyance:**

Young Professional will be paid an additional amount of Rs. 1,500/- per month as local conveyance.

**Age limit:**

The maximum age limit for Young Professionals / Consultants is 65 years.

Interested candidates may send their CVs in the enclosed format by e-mail / Post so as to reach the Planning Commission within 15 days from the publication of this vacancy in newspaper at the following address:

Shri A.K. Choudhary  
Director (PCMD)  
Planning Commission  
Room No. 276, Yojana Bhavan  
Parliament Street  
New Delhi-110 001  
E-mail: [a.choudhary@nic.in](mailto:a.choudhary@nic.in)

Details are also available on the Planning Commission website [www.planningcommission.gov.in](http://www.planningcommission.gov.in) under the sub-section Appointments/Job

**Application format for appointment as Consultant  
in the Planning Commission**

1. Name: \_\_\_\_\_

2. Father's name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Domicile: \_\_\_\_\_

5. Nationality: \_\_\_\_\_

6. Mailing Address (with telephone / mobile No. and e-mail address:  
\_\_\_\_\_  
\_\_\_\_\_

7. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

8. Educational Qualifications:

S. No.	Course	Subject	University / Institute	Year of Passing	Division / Class

9. Work Experience

S.No.	Organisation / Institute	Period		Nature of Work	Remarks
		From	To		

10. Whether SC/ST/OBC: \_\_\_\_\_

11. Reference:

- (i)
- (ii)

(Signature)  
Date: \_\_\_\_\_