

To

All Central Government Departments / State Governments / UT Administrations/ Universities

SUB:- Recruitment to one post of Adviser (Perspective Planning) in the Planning Commission on Promotion/ Deputation (including short-term contract) basis.

Sir,

I am directed to say that the Planning Commission proposes to make recruitment to one post of Adviser (Perspective Planning) in either of the pay scales of Rs.18400-22400 or Rs.22400-24500 [Since revised to PB-4:Rs.37400-67000 + Grade Pay of either Rs.10000/- or Rs.12000/-] by Promotion / Deputation (including short-term contract) basis. **The period of appointment of selected candidate is linked to the period of deputation of the regular incumbent of the post i.e. it will be till the incumbent gets repatriated or until further orders, whichever is earlier.**

2. The officers working under the Central/ State Governments/ Union Territory Administrations/ Universities/ Recognised Research Institutions / Public Undertakings/ Semi-Government/ Statutory or Autonomous Organisations/ Non-Government Bodies, who fulfil the conditions specified in the Annexure and apply, would be eligible for consideration.

3. The scale of pay, the eligibility conditions, the qualifications and experience and the duties attached to the post are indicated in the enclosed Annexure.

4. Ministries/ Departments of the Central/ State Governments/ UT Administrations are requested to give wide publicity to this vacancy among the officers of appropriate level under their control including those working in Public Undertakings/ Semi-Government/ Statutory or Autonomous Organisations and Recognized Research Institutions under their administrative control.

5. The applications (in duplicate), along with the following documents, in respect of the candidates who fulfil the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded in the prescribed proforma (enclosed) duly signed by the candidate and countersigned by the Head of Office or any other officer authorised to sign :-

- (i) Up-to-date Confidential Report Dossier of the candidate concerned or photocopies of the Annual Confidential Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
- (ii) Integrity Certificate (in the prescribed proforma) signed by an Officer not below the rank of Deputy Secretary to the Govt. of India
- (iii) Vigilance Clearance (in the prescribed proforma) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned [Applications of only those candidates who are clear from vigilance angle need be forwarded]; and

-/-

(1)

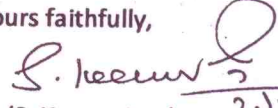
(iv) List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate (in the prescribed proforma), as the case may be.

6. The vacancy is also being published in the Employment News shortly. The closing date for receipt of applications will be 45 days from the date of publication of the advertisement in the Employment news.

7. Applicant should ensure that the application is complete in all respects and is in the prescribed format. No column of the format should be left blank. Wherever information is not applicable or nil, it may please be so stated. Only complete applications received through proper channel alongwith all the documents mentioned in para 5 above on or before the specified closing date shall be considered. Applications received after the last date or those which are not in the prescribed format or those which are incomplete or advance applications will not be considered.

8. It may also be taken note of that in terms of DoPT's OM No. AB-14017/89/2007-Estt.(RR), dated 2<sup>nd</sup> January, 2008, a candidate once applies for being considered and he/she is considered and selected by the ACC, ordinarily, he/she should not decline the appointment and if he/she declines the appointment he/she will not be considered for any further appointment outside his/her cadre.

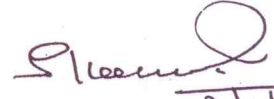
Yours faithfully,

  
(S. Kesava Iyer) 31/12/08

Under Secretary to the Government of India  
Tele.23096531

Copy forwarded for information :-

1. PS to Deputy Chairman / PS to MoS (Planning), Planning Commission
2. Private Secretaries to all Members, Planning Commission
3. Private Secretary to the Secretary, Planning Commission
4. All Heads of Divisions
5. Adviser (Administration), Planning Commission
6. Notice Boards

  
31/12/08

(S. Kesava Iyer)

Under Secretary to the Government of India

Details of scale of pay, duties and eligibility conditions for the post of Adviser (Perspective Planning) in the Planning Commission to be filled on Promotion/ Deputation (including short-term contract) basis :-

1. SCALE OF PAY : Rs. 18400-500-22400 OR Rs.22400-525-24500  
[Since revised to PB-4: Rs.37400-67000 + Grade Pay of Rs.10000/- or Rs.12000/-]  
[Exact scale of pay will be decided at the time of selection depending upon the qualifications and experience of the officer selected for appointment]

2. DUTIES ATTACHED TO THE POST :

The incumbent of the post functions as Head of the Perspective Planning Division of the Planning Commission. His duties include setting out quantitative magnitudes associated with long term and medium term objectives of the plan; determining production and investment targets for various sectors of the economy using Plan Models; preparing material balances for energy, important minerals and key industrial products; assessment of the current economic situation of the country and short term forecasting of the economy, etc.

3. ELIGIBILITY (TO BE DETERMINED AS ON THE CLOSING DATE) :

FOR THE SCALE OF PAY OF Rs. 18400-500-22400 [Since revised to PB-4:Rs.37400-67000 + Grade Pay of Rs.10000/-]

FOR PROMOTION:

Departmental Joint Advisers in the scale of pay of Rs.14300-400-18300 with five years regular service in the grade and possessing the educational qualifications and experience as indicated against item No. 4 below.

FOR DEPUTATION:

1. Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations and other Non-Government Bodies :
  - (a) (i) holding analogous posts on regular basis ; or
  - (ii) with three years' regular service in posts in the scale of Rs.16400-20000 or equivalent; or
  - (iii) with five years' regular service in the posts in the scale of Rs.14300-18300 or equivalent; and

-/-

- (b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 4 below.
2. Professors with three years' regular service in the scale of pay of Rs. 16400-22400 and possessing the educational qualifications and experience prescribed for the post as shown against item No. 4 below.

FOR THE SCALE OF PAY OF Rs. 22400-525-24500[Since revised to PB-4:Rs.37400-67000 + Grade Pay of Rs.12000/-]

FOR PROMOTION:

Departmental Advisers in the scale of pay of Rs.18400-500-22400 with five years regular service in the grade and possessing the educational qualifications and experience as indicated against item No. 4 below.

FOR DEPUTATION:

Officers under the Central Government or State Governments or Union Territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations and other Non-Government Bodies :

- (a) (i) holding analogous posts on regular basis ; or  
(ii) with five years' regular service in posts in the scale of Rs.18400-22400 or equivalent; and  
(b) Possessing the educational qualifications and experience prescribed for the post as indicated against item No. 4 below.

4. QUALIFICATIONS AND EXPERIENCE FOR THE POST :

Essential:

- (i) Masters' Degree in Economics or Econometrics or Statistics or Commerce (With Economics and Statistics) or Operations Research or Business Administration or Degree in Engineering or Technology from a recognized University or equivalent.
- (ii) 15 years' experience for the scale of pay of Rs.18400-500-22400 (18 years' experience for the scale of pay of Rs.22400-525-24500) at a Group 'A' or equivalent level in one or more of the following:  
(a) formulation of forecasting models;  
(b) implementation and handling of multi-sectoral model systems; and  
(c) assessment of consumption, employment and manpower implications of economic trends.
- (iii) Record of published work in reputed professional journals.

-/-

(4)

Desirable:

- (i) Doctorate Degree or Masters Degree in Engineering or Technology, in the relevant specified subjects.
- (ii) Knowledge of programming and working on Computer Systems.
- (iii) Knowledge of latest trends or developments in the areas of long-term development planning including physical and financial planning at national or state level.
- (iv) Studies in Poverty and consumption behaviour.

5. CRUCIAL DATE FOR DETERMINING ELIGIBILITY:

Last date for receipt of applications.

6. AGE LIMIT FOR APPOINTMENT BY DEPUTATION / CONTRACT (AS ON THE CLOSING DATE) :

Not exceeding 56 years as on the closing date for receipt of applications.

7. PERIOD OF DEPUTATION / SHORT-TERM CONTRACT :

The period of deputation / short-term contract including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or other organisation/ department of the Central Government shall not ordinarily exceed five years. The terms and conditions of deputation will be regularised according to the orders contained in the Govt. of India, DoPT's OM No.2/29/91-Estt.(P.II), dated 5<sup>th</sup> January, 1994 as amended from time to time and in the case of those coming on contract, the terms will be settled in consultation with the concerned authority.

\*\*\*\*

5

**[FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED SEPARATELY ALONGWITH THE APPLICATION OF CANDIDATE ]**

**INTEGRITY CERTIFICATE**

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of Adviser ( \_\_\_\_\_ ) in the Planning Commission on Deputation (including short-term contract) basis, it is certified that his/ her integrity is beyond doubt.

[To be signed by an Officer of the rank of  
Deputy Secretary or above]  
Name & Office Seal :  
Date :

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of Adviser ( \_\_\_\_\_ ) in the Planning Commission on Deputation (including short-term contract) basis.

[Authorised signatory]  
Name & Office Seal :  
Date :

**NO PENALTY CERTIFICATE**

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. \_\_\_\_\_ who has applied for the post of Adviser ( \_\_\_\_\_ ) in the Planning Commission on Deputation (including short-term contract) basis during the last ten years.

[Authorised signatory]  
Name & Office Seal :  
Date :

\*\*\*\*\*

6

प्रपत्र / PROFORMA

आवेदित पद का नाम / Name of the post applied for Adviser (\_\_\_\_\_)

आवेदित वेतनमान / Pay scale applied for \_\_\_\_\_

[In case the scale of pay is not indicated, the application will be *suo motu* considered for the pay scale of pay of Rs.18400-22400.]

1. नाम और पता / Name and Address (In Block Letters)
2. जन्म तिथि / Date of birth (in Christian era)
3. केन्द्रीय / राज्य सरकार के नियमों के अन्तर्गत सेवा-निवृत्ति की तारीख / Date of retirement under Central/ State Govt. Rules
4. शैक्षिक अर्हताएं / Educational Qualifications
5. क्या निर्धारित शैक्षिक और अन्य अर्हताएं प्राप्त हैं (यदि कोई अर्हता निर्धारित अर्हता के समकक्ष मानी जा रही है तो उस संबंध में प्राधिकरण का नाम बताएं) / Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).

निर्धारित अर्हताएं / अनुभव / Qualifications / Experience required	अधिकारी द्वारा प्राप्त अर्हताएं / अनुभव /Qualifications / Experience possessed by the officer
अनिवार्य / Essential : 1. 2. 3. वांछनीय / Desirable: 1. 2. 3.	

6. कृपया यह स्पष्ट बताएं कि ऊपर इंगित तथ्यों के आधार पर क्या आप उक्त पद के लिए निर्धारित आवश्यकताएँ पूरी करते हैं / Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.

7. सेवा संबंधी कालक्रमानुसार विवरण. आवश्यकता होने पर, हस्ताक्षरित अलग पृष्ठ संलग्न कर पूरा ब्यौरा दें / Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

कार्यालय / संस्थान / Office/ Institution	धारित पद / Post held	से / From	तक /To	वेतनमान और मूल वेतन / Scale of pay and basic pay	कार्य का स्वरूप / Nature of duties (in details)

8. वर्तमान सेवा का स्वरूप अर्थात् तदर्थ अथवा अस्थायी अथवा स्थायीवत् अथवा स्थायी / Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.

9. यदि वर्तमान सेवा प्रतिनियुक्ति / संविदा आधार पर है तो कृपया बताएं कि / In case the present employment is held on deputation/ contract basis, please state -

- a) प्रारंभिक नियुक्ति की तिथि / The date of initial appointment
- b) नियुक्ति और प्रतिनियुक्ति / संविदा की अवधि / Period of appointment and deputation/ contract
- c) मूल कार्यालय / संगठन का नाम / Name of the parent office/ organisation to which you belong

10. वर्तमान सेवा के बारे में अतिरिक्त विवरण / Additional details about present employment  
कृपया नियोक्ता का नाम संबंधित कॉलम के सामने लिखें / Please state whether working under (indicate the name of your employer against the relevant column).
- Central Govt.
  - State Govt.
  - Autonomous Organisation
  - Government Undertaking
  - Universities
  - Others
11. कृपया यह बताएं कि आप उसी कार्यालय में कार्यरत हैं और क्या आप परिपूरक ग्रेड में या परिपूरक के परिपूरक ग्रेड में हैं / Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. क्या आप संशोधित वेतनमान में हैं ? यदि हाँ, तो संशोधन की तिथि तथा संशोधन पूर्व वेतनमान बताएं / Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. वर्तमान में प्राप्त हो रही कुल परिलब्धियाँ / Total emoluments per month now drawn.
14. अतिरिक्त सूचना, यदि कोई हो, जिसके बल पर आप उक्त पद हेतु अपनी उपयुक्तता का दावा करते हैं / Additional information, if any, which you would like to mention in support of your suitability for the post.
15. कृपया यह बताएं कि क्या आप प्रतिनियुक्ति (अल्पावधि अनुबंध सहित) / आमेलन / पुनर्नियुक्ति आधार पर नियुक्ति के लिए आवेदन कर रहे हैं (केवल केन्द्र / राज्य सरकार के अधिकारी ही आमेलन के लिए पात्र होंगे. गैर-सरकारी संस्थाओं में कार्यरत अभ्यर्थी केवल अल्पकालिक अनुबंध के लिए पात्र होंगे) / Please state whether you are applying for deputation (including short-term contract) / promotion basis.
16. क्या अनुसूचित जाति / अनुसूचित जनजाति के हैं / Whether belongs to SC/ ST.
17. अभ्युक्तियों (अभ्यर्थी (i) अनुसंधान प्रकाशनों और प्रतिवेदनों और विशेष परियोजनाओं; (ii) पुरस्कारों / छात्रवृत्तियों / सरकारी प्रोत्साहनों (iii) व्यावसायिक संस्थानों / संगठनों / समितियों से संबद्धता इत्यादि के बारे में विवरण दे सकते हैं) (टिप्पणी : यदि आवश्यकता हो तो अलग पृष्ठ संलग्न करें) Remarks [The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.] (Note : Enclose a separate sheet if the space is insufficient)

मैंने रिक्ति परिपत्र / विज्ञापन ध्यान पूर्वक पढ़ा है और मैं पूर्ण रूप से जानता हूँ कि मेरे आत्मवृत्त के समर्थन में मेरे द्वारा प्रस्तुत सभी दस्तावेजों का, चयन करते समय, चयन समिति द्वारा मूल्यांकन किया जाएगा / I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

अभ्यर्थी के हस्ताक्षर :

पता :

Signature of the candidate:

Address:

दिनांक :

Date:

प्रतिहस्ताक्षरित :

(नियोक्ता का नाम व कार्यालय मोहर)

Counter signed:

(Employer with Seal)

\*\*\*