

No. PC(P)19/Adm/RO/2003-WGS  
Government of India  
Western Ghats Secretariat  
(Planning Commission)

Yojana Bhavan, Sansad Marg  
New Delhi, Dated the Nov., 2009.

*9th Dec,*

**VACANCY CIRCULAR**

**Sub: Recruitment to the post of Research Officer in the Western Ghats Secretariat, Planning Commission on deputation basis.**

It is proposed to fill up one post of Research Officer in PB-3 : Rs.15600-39100/- with corresponding Grade Pay of Rs.5400/- (pre-revised scale of pay of Rs.8000-275-13500) in the Western Ghats Secretariat, Planning Commission, New Delhi. The post is ex-cadre and the selected officer will be appointed on deputation basis, initially for a period of one year, which may be extended normally upto three years. The officer would be required to join immediately after selection. The Deputationist on appointment will have the option to draw pay either in the pay band with corresponding grade pay of the post of Research Officer or pay in the pay band with corresponding grade pay of his regular post plus Deputation (Duty) Allowance in accordance with the orders issued by the Department of Personnel & Training on the subject from time to time.

2. The educational qualifications, eligibility conditions and job requirements prescribed for the post are given below:-

**EDUCATIONAL QUALIFICATION**

Degree in Economics/ Statistics/ Mathematics/ Social Sciences with five years experience in the field of Planning.

**ELIGIBILITY CONDITIONS AND EXPERIENCE**

Officers of the Central / State Governments,

- (a) Holding analogous post on regular basis or
- (b) With five years' regular service in PB 2 : Rs.9300-34800 with a corresponding Grade Pay ranging between Rs.4200 and Rs.4800 or equivalent.

**JOB REQUIREMENTS**

- (a) To undertake selected evaluation studies and apply correctives in the Western Ghats Development Programme from time to time.
- (b) To prepare reviews and conduct studies on various aspects of the Programme.

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3. It is requested that names of the suitable officers under the Central/ State Governments satisfying the eligibility conditions indicated herein this Vacancy Circular may kindly be forwarded to the undersigned.

4. Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/Department of the Central/State Governments, shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.

5. It is requested that applications in the prescribed proforma given in the Annexure, along with vigilance clearance and attested photocopies of the ACRs for the last five years of the eligible candidates, who can be relieved immediately on the receipt of intimation of selection may be forwarded through proper channel to reach the undersigned **within 45 days from the date of issue of this vacancy circular**. It may be added that names of only such officers, who could be relieved immediately after the receipt of the intimation of selection, may be sent.



[Dr. (Mrs.) Indu Patnaik]  
Deputy Adviser (MLP)

Copy to:-

1. All Divisions of the Planning Commission.
2. All Ministries/Departments of the Govt. of India.
3. Programme Evaluation Organisation.
4. Planning Secretaries, Govt. of Maharashtra, Tamil Nadu, Kerala and Goa, Secretary, Department of RD and PR, Government of Karnataka and Development Commissioner, Government of Assam.
5. Director (Ministry of Finance, Department of Economic Affairs, North Block, New Delhi.
6. Ministry of Statistics and Programme Implementation (ISS Section), Sardar Patel Bhavan, New Delhi.



[Dr. (Mrs.) Indu Patnaik]  
Deputy Adviser (MLP)  
Tel. No. 23096525

**PROFORMA**  
**(To be furnished in triplicate)**

1. Name in Block letters :  
2 Date of Birth (in Christian era) :  
3. Date of retirement under the rules :  
applicable to the officer  
4. If he/she belongs to any organized :  
service, its name  
5. Present post with Pay in the Pay Band, :  
Pay Band and Grade Pay  
6. Name of the Cadre Controlling Authority :

7. Educational Qualifications :

Sl. No.	Degree	University	Year	Division	Subjects
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8. Training :

Sl. No.	Institution	Name of the Course	From	To
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9. Post/Posts held by the Officer during :  
his service (Beginning with  
the present post)

Sl. No.	Name of the post/posts	Scale of pay/ Pay Band (+) Grade Pay	From	To	Nature of duties
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10. Details of Experience in the field of :  
selection required

11. Published work :

12. (a) Present Postal Address with :  
Pin code Number

(b) Telephone No. (1) Office :  
(2) Residence :

13. Whether belongs to SC/ST :

14. Any other relevant information :

Date:

(Signature of the Candidate)

**Certificate to be provided by the employer**

1. Certified that the particulars furnished by him/her have been verified and found correct.
2. No vigilance case is either pending or is being contemplated against him/ her.
3. No major/minor penalty has been imposed against him/her.
4. His/Her integrity is certified.

Signature .....  
(with seal)  
Designation .....  
Address .....  
Tel No. ....