

## **CONSULTANT (VOLUNTARY ACTION), PLANNING COMMISSION**

Location: New Delhi

Application **Deadline: 06.06.2008**

Purpose:

To assist and support on activities and issues pertaining to involvement of VOs / NGOs in development.

Major tasks to be accomplished:

To assist in:

- managing and updating NGO database.
- reviewing write-ups and statistical information on voluntary sector provided in Annual Plans of States and concerned Departments / Ministries.
- Implementing recommendations of the National Policy on the Voluntary Sector.

Gross Salary: Rs. 18,000/- to 25,000/- per month depending on qualification and experience.

Minimum qualifications & experience required:

The candidate at minimum should have:

1. Masters' or higher degree in Social Sciences / Economics / Management or related areas.
2. Two years experience of working in development sector / voluntary sector would be preferred.
3. Strong communication skills and good knowledge of Microsoft Packages, including Excel, Access, etc .

Please **send your brief resume** mentioning two references, by the stipulated date to Deputy Adviser (VAC), Planning Commission, Yojana Bhavan, New Delhi-110001, to the following e-mail:

[lalit-pc@nic.in](mailto:lalit-pc@nic.in)

Only applications of short-listed candidates will be acknowledged.