

No. VSE/17 (15)/2007  
GOVERNMENT OF INDIA  
PLANNING COMMISSION

Applications are invited for one Consultant in VSE Division of the Planning Commission on payment of consolidated monthly fee ranging between Rs. 40,000/- to Rs. 70,000/- plus Rs. 3,000/- p.m. as Local Conveyance. Full details of the vacancy circular are available on Planning Commission website [www.planningcommission.gov.in](http://www.planningcommission.gov.in) under the link 'Circular'.

The last date for receipt of application is 15 day from publication of the vacancy in the newspaper.

No. VSE/17 (15)/2007  
Government of India  
Planning Commission  
(VSE Division)

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New Delhi, dated 10<sup>th</sup> February, 2010

Village & Small Enterprises (VSE) Division, Planning Commission requires services of one Outside Expert for appointment as **non-official Consultant** with the following job description and education qualification:-

- (i) Job Requirement **As per detailed Terms of Reference at Annexure-I**
- (ii) Essential Qualifications:
  - (a) Professionals having Ph. D. Degree in Economics, Management, Commerce or Statistics and minimum post qualification experience of 10 years in requisite field as mentioned in the detailed Terms of Reference.
  - (b) Retired government employees with i) Grade Pay of Rs. 7600 and above and ii) at least 10 years experience as mentioned in the detailed Terms of Reference would also be eligible.
- (iii) Desirable - Good Academic Record
  - Strong communication skills, both oral and written.
  - Analytical and presentation skills with ability to generate a well researched and written report.
  - Experience in collection, compilation and analysis of statistical data, computer skills and preparation of Project Reports/Reviews/Notes/Briefs etc.
- (iv) Duration: Candidate selected will be appointed on contract basis for an initial period of one year. This term can be extended up to maximum 5 years depending on the performance of the candidate/need of the Planning Commission. However, the maximum duration of the contract will not be extended beyond five years.
- (v) Age Limit The maximum age limit for Consultant shall be 65 years.
- (vi) Fee **For outside experts:** The consolidated fee shall range between Rs. 40,000/- to Rs. 70,000/- per month.  
**For Retired Govt. Servants:** The amount of fee shall be decided in such a way that the fee plus pension drawn by them shall not exceed the last pay drawn. However, they will continue to draw pension and Dearness relief on pension during the period of their engagement as Consultant.
- (vii) Local conveyance The Consultant will be paid an additional amount of Rs. 3000/- per month as local conveyance.

2. Interested candidates may send their CV in the enclosed format by e-mail/post within 15 days from publication of this vacancy in the newspaper at the following address.

(O.P. Shemar)  
Director (VSE)  
Room No. 305, Yojana Bhavan,  
Sansad Marg, New Delhi - 110 001.  
Telefax. 23096545  
Email address: [opshemar@nic.in](mailto:opshemar@nic.in)

**APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT IN THE PLANNING COMMISSION**

1. Name : \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Domicile: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Mailing Address (with telephone/mobile No. and e-mail) address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

8. Educational Qualification:

<b>S. No.</b>	<b>Course</b>	<b>Subject</b>	<b>University/Institute</b>	<b>Year of Passing</b>	<b>Division/</b>
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9. Work Experience

<b>Sl. No.</b>	<b>Organisation/Institute</b>	<b>Period</b>	<b>From To</b>	<b>Nature of work</b>	<b>Remarks</b>
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10. Whether SC/ST/OBC \_\_\_\_\_

11. Reference:

- (i)
- (ii)

Signature \_\_\_\_\_  
Date: \_\_\_\_\_

**Annexure-I**

**Terms of Reference for engagement of Consultant in the Planning Commission  
(VSE Division)**

- i) Will deal with issues related to Handlooms, Handicrafts, Sericulture, Jute, Coir, Wool, Food Processing, MSMEs and other Village & Agro Industries.
- ii) Knowledge of Government policies/regulations in regard to development/promotion of Village & Small Industries.
- iii) Examination and appraisal of proposals received from various Ministries/States/Public sector Undertakings/Industry Associations/Individuals etc. concerning policies, programmes and investments in the above industries.
- iv) Maintaining coordination with and reviewing and monitoring of programmes of concerned Ministries/Departments etc.
- v) Assisting Senior Officers in the Commission in the formulation of Annual, Five Year and Long-term Perspective Plans including policies thereto and such other work as may be assigned from time to time e.g. in connection with Parliament and its Committee, VIP references etc.