

Yojana Bhavan, Sansad Marg,  
New Delhi, 15<sup>th</sup> September, 2010.

**TENDER NOTICE**

Planning Commission invites sealed quotations from reputed, experienced and financially sound Companies/Firms/Agencies for supply of audio equipments for installation of audio system in four committee rooms in Yojana Bhawan.

2. The Quotations sealed in Outer envelop super scribing the words "Supply of audio equipments for installation of audio system in four committee rooms in Yojana Bhawan" containing Separate Sealed Envelopes -one marked "**Technical Bid**" and other clearly marked "**Financial Bid**, along with Earnest Money Deposit (EMD) of Rs. 60,000/- in the form of demand draft drawn in favour of Pay and Accounts Officer, Planning Commission, payable at New Delhi should be dropped in the Tender Box placed at Reception Area of Yojana Bhawan, New Delhi between 10.00 AM to 03.00 PM on 01.10.2010.

3. The Complete Tender Document may either be downloaded from the website of the Planning Commission ([www.planningcommission.gov.in](http://www.planningcommission.gov.in)) or collected from General I Section Room No. 443, Yojana Bhawan, Sansad Marg, New Delhi on any working day between 3.00 PM to 4.00 PM till 30.09.2010.

4. The technical Bid shall be opened at 4.00 PM on 01.10.2010 in Room No. 507 , Yojana Bhawan in the presence of such bidders or their authorized representatives who may wish to be present. The Financial Bid of only those bidders whose technical bid have been accepted will be opened at 3.30 PM on 04.10.2010 in Room No. 507 in the presence of successful bidders or their authorized representatives.

5. Bids received after the closing date and time shall not be considered.

6. The Planning Commission reserves the right to reject any or all tenders without assigning any reason and the decision of the Planning Commission shall be final and binding.



[Arun Kumar]

**Under Secretary to the Government of India**

To

Director(C & I), Planning Commission with a request to upload the Tender Notice in the Planning Commission's Website.

## Eligibility Criteria

The firm giving tender should meet the following eligibility criteria:-

- (a) It should be registered for Sales Tax / VAT/ Trade/Service Tax. A self attested copy of Registration Certificate should be attached.
- (b) The firm should not have been blacklisted and it should furnish self certificate to this effect that “it is certified that the M/s..... has not been blacklisted by any Govt. Organisation / D.G.S & D/ NCCF/Kendriya Bhandar during last three years.”
- (c) The bidder should have supplied/installed audio system within the last two years to, Government Departments/Ministries/PSUs etc as on 31.08.2010. Supporting document to this effect to be enclosed with the technical bid.
- (d) The bidder should be authorised dealer / distributor of the DIS Audio conference system. A valid authorisation letter from the Original Equipment Manufacturer(OEM) should be attached in original with the Technical Bid.

## General information & terms and conditions

### (i) **Scope of Supply: -**

The scope of Supply will cover:

- (a) Removal of the existing 52 boundary Layer Microphones(Crown MB3 Make) and six Mixers (AKG AS 8TC) from the Committee Room No.122 (**SANGAM**).
- (b) Provision, installation, testing and commissioning of fully digital conference system(DCS 6000 of DIS Make) in Committee Room No.122 (**SANGAM**) with gooseneck Microphones and their integration with existing PA system i.e. Amplifier, speakers and other equipments installed in the committee room for simultaneous video presentation.
- (c) Installation of existing Boundary Layer Microphones & Mixers removed from Committee Room No.122 (Sangam) alongwith other necessary audio equipment such as amplifier, speakers (to be newly provided) in three Committee Rooms namely “KANGRA”, “MADHUBANI”,and “BAITHAK”.
- (d) Provision and installation of electronic **Off/On switch with LED indicator** for each boundary layer microphones in KANGRA, BAITHAK and MADHUBANI.

- (ii) The bidder may inspect the existing audio system in the committee room after taking prior appointment on any working day till 29.09.2010. The successful bidder will have to supply, install, test and commission (SITC) the digital conference system in "SANGAM" and the audio system in other three committee rooms within 21 days from the date of placing the order.
- (iii) Detailed specifications of items required are given in the tender document. Colour picture catalogues clearly indicating the items / equipments should be attached with the Technical Bid.
- (iv) The tenderers are required to submit two separate bids – Technical and Financial, as per proforma given in the tender document. The two bids should be put in two separate sealed envelopes superscribed "Technical Bid" and "Financial Bid". Both sealed envelopes should be put in a third sealed envelope superscribed "Supply of audio equipments for installation of audio system in four committee rooms in Yojana Bhawan".
- (v) The Technical Bid should be accompanied by an Earnest Money Deposit (EMD) of Rs.60,000/- (Rupees Sixty thousand only) in the form of Demand Draft/Pay Order from a commercial bank drawn in favour of "Pay & Accounts Officer, Planning Commission, New Delhi". It should remain valid for a period of 6 months from the date of issue of the bid invitation. In the absence of EMD, the tender shall be rejected summarily. The EMD of unsuccessful bidders shall be returned after finalisation of the contract. No interest shall be paid on EMD.
- (vi) The successful bidder will deposit a Performance Security of Rs.1,25,000/- (Rupees One lac twenty five thousand only) or five percent of the bid amount which ever is higher in the form of a Fixed Deposit Receipt from a commercial bank and hypothecated in favour of "Pay & Accounts Officer, Planning Commission, New Delhi" valid for 60 days beyond the expiry of period of one year of warranty from the date of award of the work order and the same shall remain in the custody of Planning Commission for a period of 14 month.
- (vii) TDS will be deducted at source as per Rules.
- (viii) The bidder should submit its Certificate from OEM for being Authorized Dealer/Distributor/Channel partner.
- (ix) The supplied items should be under warranty for a minimum period of one year from the date of supply of the items. In case of any manufacturing defect, the item should be replaced with new one without any extra charge.
- (x) For after sales services during the period of warranty, the successful bidder shall be contactable at all times and message sent by the Tel/E-mail/Fax to it shall be acknowledged immediately on the same day.
- (xi) During the warranty period, the firm shall provide on-site maintenance within 24 hours of registering a complaint with the firm
- (xii) All entries in the tender form should be legible and filled clearly. Any cutting in the Bid Application must be signed by the authorized signatory.

- (xiii) Conditional bids shall not be considered and will be rejected outright.
- (xiv) Tender incomplete in any respect is liable to be rejected outrightly.
- (xv) The closing time and date for receipt of tenders will be 3.00 P.M. on 01.10.2010.
- (xvi) The Technical Bid shall be opened at 4.00 PM on 01.10.2010 in Room No.507, Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi, in the presence of such tenderers or their authorized representatives who may wish to be present.
- (xvii) The Financial Bids of the tenderers whose technical bid will be accepted shall be opened at 3.30 PM on 04.10.2010 in Room No.507, Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi, in the presence of such tenderers or their authorized representatives who may wish to be present.
- (xviii) No bidder will be allowed to withdraw after submission of the bids; otherwise the EMD submitted by the bidding firm would stand forfeited.
- (xix) L1 will be decided on the basis of total lowest quote.
- (xx) In case the successful bidder declines the offer of contract, for whatsoever reason(s), the EMD submitted by the successful bidder shall stand forfeited.
- (xxi) The bidder shall complete the work within 21 days of award of the tender. Penalty @ of Rs. 1000 per day will be recovered from the Bill for delay up to 10 days and after that, the order will be cancelled and performance security forfeited.
- (xxii) In case of breach of any terms and conditions attached to the tender document, the Performance Security Amount of the agency will be liable to be forfeited by this Commission besides annulment of the work order.
- (xxiii) After completion of the contractual obligations, including supply / installation / integration and commissioning of the items, the successful bidder shall raise the bills, in triplicate. PAN Number and or other tax registration numbers should be printed on the bills raised by the successful bidder
- (xxiv) PRICE: The Price quoted shall be all inclusive and firm throughout the quote validity period and not subject to escalation of any kind whatsoever.
- (xxv) VALIDITY OF QUOTES: 60 Days from the Last date of Submission of Quotes.
- (xxvi) Specifications and Terms & Conditions as contained in our tender documents shall be final and binding on all the bidders.

(xxvii) The following documents should be enclosed with the technical bid :

- (a) A self attested copy of Registration Certificate of Sales Tax / VAT/ Trade/Service Tax of the firm.
- (b) A self certificate on the letter head of the firm certifying that M/s..... has not been blacklisted by any Govt. Organisation / D.G.S & D/ NCCF/Kendriya Bhandar during last three years.”
- (c) Documents in support of firm’s having supplied/installed audio system in the last two years, to Government Departments/Ministries/PSUs etc, as on 31.08.2010.
- (d) A valid authorisation letter from the Original Equipment Manufacturer(OEM) , i.e. DIS.
- (e) Declaration in the prescribed proforma given as Annexure “I” in the tender document on the letter head of the firm duly signed by the authorised signatory.
- (e) Brochure of the equipments to be supplied.
- (f) Earnest Money Deposit (EMD) of Rs.60,000/- (Rupees Sixty thousand only) in the form of Demand Draft/Pay Order from a commercial bank drawn in favour of “Pay & Accounts Officer, Planning Commission, New Delhi”.

(xxiii) The Planning Commission reserves the right to reject any or all tenders without assigning any reason and the decision of the Planning Commission shall be final and binding.

(xxix) Planning Commission may cancel the order and forfeit EMD/PSD if it is found that the agency has been black listed during last three years by any of the Ministry/Departments / Public Sector Undertakings etc.

(xxx) Planning Commission may reject the bid in the event that the bid is accepted but the successful bidder fails to furnish the Performance Security or fails to execute the contract agreement within the stipulated time.

(xxxi) In case of any dispute, the decision of Head of Department will be final.



(Arun Kumar)

Under Secretary to the Govt. of India

TECHNICAL BID FORM (A)

<b>1.</b>	Name of Bidding Firm			
<b>2.</b>	Full Address			
<b>(a)</b>	Telephone & Fax No.			
<b>3.</b>	Details of Earnest Money Deposit : Rs.60,000/- (Rupees Sixty thousand only)			
<b>(a)</b>	D.D. / P.O. No. & Date			
<b>(b)</b>	Drawn on Bank			
<b>©</b>	Valid upto			
<b>4.</b>	Give details of similar contracts awarded to the bidder by Central Government Departments / Ministries/PSUs etc during the last Two years, as on 31.08.2010, in the following format:			
	Details of Departments / Ministries along with name, designation, address, telephone and FAX numbers of the concerned Officer.	Items supplied	Date of Supply	Value of Contract (Rs.)
A				
B				
C				

(If the space provided in the above sheet is insufficient, the Technical Bid can be prepared on any sheet, using the same format).

Date:  
Place:

Signature of Owner/Managing Partner/Director  
Name:  
Company's Seal :

**TECHNICAL BID FORM (B)**

	Item Particulars	Make	Specifications	Is your product in compliance with specifications given in this tender document? Say Yes or No.
1	Digital Chairman Unit	DIS, Denmark	<p>Black anodized aluminium flush mounted front plate with lockable XLR gooseneck microphone(12"), ON/OFF "Speak" push button to activate /deactivate the microphone, "Speak LED indicator with priority "Delegate Off" push button, Dimension 90 HX90W mm with HD15 connector.</p> <p>Microphone should have following specification and features :</p> <ul style="list-style-type: none"> <li>-Superior sound Quality</li> <li>-Excellent Frequency Range</li> <li>-RF Resistant</li> <li>-XLR Connector</li> </ul> <p>Mic Type: Electret Cardioid            Freq. Response : 50Hz-20kHz            Sensitivity: -52+/-3dB(odB=1V/1Pa, 1kHz)            Max.SPL. : 110dB SPL(3% THD)            Impedance : 2.2kohm +/-30% at 1kHz.            Signal to Noise Ratio :&gt;60dBA            Front/Back Ratio :&gt; 25dB(1kHz)</p> <p><b>Electronic Conference Interface</b></p> <ul style="list-style-type: none"> <li>- Digital Audio and control transmission On STP/FTP Cat 5 cable for unique performance and high reliability.</li> </ul> <p>Connections : I/O for daisy chain connection with digital STP/FTP Cat5 screened            Connector Type: RJ-45, screened with auto-termination.            Audio Section :            Freq. Response(mic. In to line out): 100Hz-15kHz            THD:&lt; 0.1%            S/N:&gt; 90dBA</p>	
2	Digital Delegate Unit	DIS, Denmark	<p>Digital Delegate Unit – black anodized aluminium flush mounted front plate with lockable XLR gooseneck microphone(12"), ON/OFF "Speak" push button to activate/deactivate the microphone, "Speak LED indicator, Dimension 90H X 90 W mm with HD 15 connector, Microphone should have the following specifications and features</p> <ul style="list-style-type: none"> <li>-Superior Sound Quality</li> <li>-Excellent Frequency Range</li> <li>-RF Resistant</li> <li>-XLR Connector</li> </ul> <p>Mic. Type: Electret Cardoid            Freq. Response: 50Hz -20 kHz            Sensitivity: -52+/-3dB (0dB=1V/1Pa, 1kHz)            Max. SPL: 110 dB SPL (3%THD)            Impedance: 2.2 kohm+/-30% at 1kHz</p>	

			<p>Signal to Noise Ratio:&gt;60dBA Front/Back Ratio:&gt;25 dB (1kHz)</p> <p><b>Electronic Conference Interface</b> -Digital audio and control transmission on STP/FTP Cat 5 Cable for unique performance and high reliability. <b>Connections:</b> I/O for daisy chain connection with digital STP/FTP Cat 5 screened. <b>Connector type:</b> RJ -45, screened with auto termination. <b>Audio section:</b> Freq. Response (mic. In to line out): 100 Hz -15kHz <b>THD:</b>&lt; 0.1% <b>S/N:</b> &gt;90dBA</p>	
3	Digital Central Control Unit	DIS, Denmark	<p>Digital Central Control Unit cum power supply for units having following features and specifications</p> <ul style="list-style-type: none"> <li>- Operation modes: Automatic, FIFO and Manual</li> <li>- Upto 8 microphones open at one time</li> <li>- Auto Off of conference units</li> <li>- Max. 4 interpreter channels</li> <li>- Control upto 100 conference units</li> <li>- Encrypted Sound</li> <li>- Fully digital audio transmission of floor plus 31 interpretation channels and 8 conference microphone audio channels in a single digital bus cable structure</li> <li>- Backlit alphanumeric LCD Display for displaying the actual mode, language and system settings, etc</li> <li>- Menu guided set up of number of speakers, number of requests, operation mode, different languages and corresponding channels and other system settings</li> <li>- 2/4 power supplies each supplying a DCS-LAN chain; and each redundant to the processor board</li> </ul> <p><b>Digital Section:</b> Sound quality 24bit audio@32kHz sampling freq.</p> <p><b>Analogue Section:</b> Floor output signal type: electronically balanced Nominal output level: -8 dBm at nominal input Max. output level: 3.5 V RMS - + 13 dBm Max.load&gt;1 K ohm Line input signal type: electronically balanced Nominal input level(adjustable): +6 to -30dBm Max.input level: + 30 dBm Line Input impedance: 25-50K ohm Frequency response: 50 -15 kHz</p>	



			Signal to noise ratio:>85dBA Total harmonic distortion:< 0.1%	
4	Amplifier	Quest/QSC/ JBL	120 Wx2 power amplifier with 70V/100V line transformer, THD<1%, S/n: 86 dB	
5	FOH Speaker	Quest/QSC/ JBL	40W@100/70 V line, Sensitivity 90 dB @1w,1m Coverage 90x90 deg., frequency response 60Hz-20kHz +3dB	
6	Rack	President/Co mrack	18 U fully wired	
7	Off/On Switch		Electronic Off/On Switch with LED Indicator for Boundary Layer Microphones	
8	Cables and Connectors	Imported Makes	-	

Date:  
Place:

Signature of Owner/Managing Partner/Director  
Name:  
Company's Seal :

**FINANCIAL BID FORM**

**A. For New Gooseneck Microphones**

<b>1</b>	<b>Name of Bidding Firm:</b>				
<b>2</b>	<b>Item Description</b>	<b>Qty.</b>	<b>Make/Model / Brand name and other details, if any, for which price is being quoted</b>	<b>Rate/Unit</b>	<b>Total Price (Rs.)</b>
2.1	Digital Chairman Unit	1	DIS, Denmark		
2.2	Digital Delegate Unit	52	DIS, Denmark		
2.3	Digital Central Control Unit	1	DIS, Denmark		
2.4	Amplifier	3	Quest/QSC/JBL		
2.5	FOH Speaker	12	Quest/QSC/JBL		
2.6	Rack	2	President/Comrack		
2.7	Cables and Connectors	3 lots	Imported Makes		
2.8	On/Off Switch	52	Good Quality		
2.9	Installation, Integration and commissioning charges	-	-	-	
2.10	Taxes				
2.10.1	VAT(If any)				
2.10.2	Service Tax(If any)				
2.10.3	Any other tax				
<b>3.</b>	<b>Total Cost (All Inclusive)</b>				

Date:  
Place:

Signature of authorized person  
Full Name:  
Company's Seal:

Annexure "I"

DECLARATION

1. I, \_\_\_\_\_ Son / Daughter of  
Shri \_\_\_\_\_ Proprietor / Partner / Director /  
Authorized Signatory of \_\_\_\_\_ am competent to sign  
this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and are fully acceptable to me;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:  
Place:

Signature of authorized person  
Full Name:  
Company's Seal :

**N.B.: The above declaration, duly signed and sealed by the authorized signatory of the agency in token of their acceptance, should be enclosed with Technical Bid.**

