

F. No. 14016/09/2010-Genl-I  
Government of India  
Planning Commission

Yojana Bhawan, Sansad Marg  
New Delhi 29<sup>th</sup> July, 2011

Tender Notice

**Subject:** Tender for supply of Furniture and related items to Planning Commission, Yojana Bhawan, Sansad Marg and EAC to PM at Vigyan Bhawan Annexe New Delhi-110001.

Sealed bids (both technical bid and financial bid) are invited from interested firms/suppliers for supply of various articles of furniture and related items (as per Annexure-I & II) in Planning Commission at Yojana Bhawan, EAC to PM at Vigyan Bhawan Annexe, and at the residences of Minister/DCH and Members, initially for a period of one year which can be extended for maximum period of three years, not more than a year at a time on review of satisfactory performance.


2. Interested firms shall be required to submit an Earnest Money Deposit of Rs. 1,00,000/- (Rupees One Lakh only) in the form of Demand Draft, favouring Pay & Accounts Officer, Planning Commission, New Delhi payable at New Delhi, along with Technical bids. No interest will be payable on the EMD by the Commission. The Earnest Deposit Money shall be refunded to the unsuccessful bidders after completion of the tender process. Bids without EMD will be summarily rejected.

3. The firms applying for the said tender must possess the following requisite qualification:-

(i) Minimum of two years' (calendar year) experience as on 01.06.2011 in supplying furniture items in any Central/state government Ministries/Departments/Organisations/Public Sector Undertakings/Autonomous Bodies/ public sector banks for a total value exceeding Rs.20 lakhs. That is, the supplier should have got work orders for furniture from the listed organisations/agencies as above between the periods 01.01.2008 to 01.01.2011.

(ii) The firm should have valid TIN No. & PAN No.

(iii) Self-certificate to the effect that the tendering firm has not been black-listed by any Central/state government Ministries/Departments/Organisations/Public Sector



Undertakings/Autonomous Bodies/ public sector banks during last three years.

4. The Bids should be submitted in two parts (Technical & Financial) as under:-

(a) The envelope containing Part-I of the tender should be super scribed "Technical Bids for Supply of Furniture Items in Planning Commission" and shall contain/indicate:

(i) Every page of Technical bid should be duly signed & stamped by the proprietor/authorised signatory/representative of the firm.

(ii) The form at Annexure-I should be duly filled up with the particulars contained therein and duly signed and stamped by the authorised signatory of the firm.

(iii) A self-attested copy of the PAN Card and TIN Number;

(iv) A self-attested copy of Past Experience along with self-attested copies of work orders from organisations specified in para 3 (i) above.

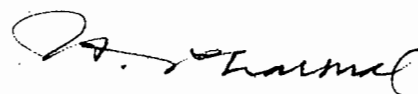
(v) EMD of Rs. 1,00,000.00 (Rupees one lakh only).

(vi) Self-certificate to the effect that it has not been black listed by any Central/state government Ministries/Departments/Organisations/Public Sector Undertakings/Autonomous Bodies/ public sector banks.

(B) The envelope containing Part-II of the tender shall be super scribed 'Financial Bid for supply of Furniture Items in Planning Commission' and shall contain/indicate:

(i) Rates against each item separately in the format prescribed in the Annexure-II. No cutting/overwriting is allowed.

5. Both the Technical bid and Financial bid shall be sealed separately as detailed above, and then put in a bigger envelope which should be clearly super scribed "Bids for supply of furniture items in Planning Commission" and should be addressed to Under Secretary (GA), Room No. 412, Yojana Bhawan, Sansad Marg, New Delhi and the same may be dropped in Tender Box placed near Reception Area from 23<sup>rd</sup> August 2011 onward during office working hours and upto 3.00 PM on 26<sup>th</sup> August 2011.



6. The tenders received after the stipulated date & time or left out other than the designated tender box shall not be considered. The technical bids shall be opened on 26<sup>th</sup> August 2011 at 3.30 P.M in the room of Under Secretary (GA), Room No. 412, Yojana Bhawan, Sansad Marg, New Delhi by a Committee constituted for this purpose in the presence of the representative of those firms who wish to be present. The financial bids of only those firms who qualify in the Technical bid will be opened after duly informing the eligible firms.

7. The Commission reserves the right to amend/reject/relax/modify any or all terms & conditions contained in the tender documents. The decision of the Competent Authority in the Planning Commission shall be final & binding.

8. Tender details/Document may be downloaded from the website of Planning Commission (<http://planningcommission.gov.in>).



(H Phaltual)

Under Secretary to the Government of India

No. D-14016/6/2010-Gen-I  
Government of India  
Planning Commission

Terms & Conditions

1. Interested firms/supplier shall submit the bids in two parts (technical bids & financial bids). The 'Technical Bid' will be submitted in the first envelope super scribed "Technical Bid for supply of furniture items to Planning Commission". It should contain full information as required in Annexure-I as well as all the relevant documents/papers duly signed by authorised signatory of the firm as specified in para 3 of term & condition and para 3 of Tender Notice. The 'Financial Bid' should be submitted in a second envelope super scribed "Financial Bid for supply of furniture items to Planning Commission". It could include full information as required in Annexure-II. Both bids should be put in a third larger envelope which should be prominently super-scribed as "Bid for supply of furniture items to the Planning Commission". In the event of this procedure not being followed, the bid will be summarily rejected.

2. Period of Contract:

The contract for supply of furniture items will be initially for a period of one year which can be extended further for a maximum period of three years, not more than a year at a time, subject to review of satisfactory performance of the contractor.

3. Eligibility Criteria for the Technical bid:

(i) The contractor/Firms shall furnish following documents attached with Technical Bid failing which the bid will be summarily rejected.

Sl. No	Eligibility Criteria	Documents to be submitted in support of eligibility
1.	Should accept terms & conditions of this tender.	Each page of Technical bid including terms & conditions must be signed and stamped with company/firm seal by the authorised signatory of the firm

*Dr. S. Chandra*

		in token of acceptance of terms & conditions.
2.	Should be registered as a VAT dealer	Self-attested copy of TIN certificate/TIN
3.	Should have experience of supplying furniture to Central/State Govt. Ministries/Departments/ Public Sector Undertakings/Public Sector Banks in last two years	Self-attested copies of certificate from any Central/state Government Ministry/Department/Organization /Public Sector Undertakings/ Public Sector Banks etc., where the firm is supplying/has supplied the similar items of furniture during last two years
4.	Should have filed IT Return	IT return for Assessment year 2007-08, 2008-09 & 2009-10 respectively.
5.	Supplier should not have been blacklisted.	Self-certificate that the supplier has not been blacklisted by any Central/State govt. Ministry/Department/PSUs/Public Sector Undertaking Banks during last three years.
6.	Supplier should submit EMD of ₹ 100000.00 (Rupees One Lakh Only)	Enclose EMD in the form of DD/Pay order amounting to ₹ 100000.00 in favour of Pay & Accounts Officer, Planning Commission. EMD must be issued after publication of this tender notice and should be valid for six months.
7.	Should have an annual sales turnover of Rs. 20 Lakhs or more during the Financial Year 2010-11.	Certificate from Chartered Accountants or copies of VAT returns for the period covered by FY 2010-11.
8.	Should have PAN	Self-attested copy of PAN should be enclosed.

4. Evaluation Criteria:

(i) The Technical Bid will be evaluated first and technical bids will be opened on 26.08.2011 at 3.30 PM by the Tender Opening and Evaluation Committee set up for the purpose by the Commission in the presence of bidders/their representative who wish to be present.

(ii) All requisite documents as indicated in table at para 3 above must be enclosed with duly filled Technical Bid in Annexure-I.




- (ii) Each & every page of tender document must be signed by the tendering firm or by its authorised signatory/representative with seal in token of acceptance of Terms & Conditions of the tender.
- (iii) The Financial bid will be evaluated only if the tenderer's technical bid is found responsive in all respects. The tenderer will have no rights whatsoever to insist that his financial bid be evaluated in the event of the tender committee rejecting his technical bids as non-responsive.
- (iv) Each page of the Financial Bid in Annexure-II must bear signature of the authorised signatory of the tenderer duly stamped, without which the tender would be summarily rejected. The tenderers would fill up the price schedule. The prices quoted should be written both in figures and words. The quoted prices should include the impact of all overheads including transportations and any other sundry expenses.
- (v) The selection of lowest bidder will be on the estimated procurement (excluding taxes) for all furniture items put together. That is, it will be based on the lowest value of total of column 6 of the Financial Bid.
- (vi) Late/delayed tenders/bids due to any reason, whatsoever, will not be accepted/considered, at all, under any circumstances.

**5. Earnest Money Deposit:**

The Technical Bid should be accompanied by Earnest Money Deposit of Rs. 100000/- (Rupees One lakh only) in the form of Account Payee Pay Order/ Demand Draft, drawn in favour of Pay & Accounts Officer, Planning Commission, without which the Bid will be summarily rejected. The earnest money will be returned without interest to all the unsuccessful tenderers after finalization of the contract.

**6. Performance Guarantee (Security Deposit):**

The successful bidder shall submit Performance Security in the form of Fixed deposit Receipt, from a commercial bank amounting to 8% of total annual procurement value as per GFRs in favour of the Pay & Accounts Officer, Planning Commission. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. The Security Deposit will be refunded only after the successful completion of the contract. The deposit is liable to be forfeited, if during the period of contract the services of the contractor are found to be unsatisfactory in any respect or if any of the conditions of the



contract is contravened/breached, and /or any damage caused to government property due to negligence of the contractor or by his employees. This forfeiture will be in addition to any action by the Department that the contractor firm may invite upon themselves due to any of the reasons specified above.

**7. Penalty Clause:**

(i) In case of default/lapses on the part of contractor for supply of inferior/sub-standard material, the Commission may impose a penalty of Rs. 500/- (Rupees Five Hundred only) for first lapse/default and @ Rs. 1000.00 (Rupees One Thousand only) for the second besides replacement of all such furniture items. If the firm fails to improve, then the Commission may terminate the contract as well as black listing of the firm and forfeit Performance Security.

(ii) The furniture items etc. supplied by the firm should be in perfect order and any defect whatsoever detected at any time during or after the delivery will be immediately replaced in case of major defects and/or repaired in case of minor defects. In case of such repetitive lapses, the Commission reserves the right of taking appropriate action including termination of contract without assigning any reasons whatsoever. The Commission also reserves the right of imposing financial penalties as decided by the competent authority of Planning Commission for any losses caused to this Commission including loss of time.

(iii) In case, the contractor fails to cope up with the workload or does not supply quality goods or dishonour the contract in any way, the contract awarded shall be liable for outright cancellation/termination summarily, without assigning any reasons therefor and the security deposit and any due payment of the firm shall also be forfeited. The Commission is free to entrust the job to any other firm/party at the risk, expenses and consequences incidental to such default on the part of the defaulting contractor. In this connection, decision of the Commission shall be final and binding on the contractor.

(v) The contractor shall supply furniture items etc. only as per written supply order.

**8. General Conditions:**



(i) The order placed by this Commission should be attended to promptly and delivery of goods ordered may be supplied within ten days of issue of supply order.

(ii) The rates approved/accepted finally by the department shall be valid for the whole period of the contract and no upward revision will be allowed under any circumstances including extended period, if any.

(iii) The Commission reserves the right to accept or reject any or part of the items found inferior in quality/workmanship or/and the quality of materials/goods used etc.


(iv) Delays in delivery will not be permissible on the grounds that the materials, items etc. are not available/nor any substitute or replacement items will be allowed/permitted under any circumstance

(v) All the furniture items supplied by the firm shall be under warranty for a period of one year from the date of delivery at the designated premises/locations.

(vi) The Commission at any time can terminate the contract without assigning any reason, if the work of the contractor is not found satisfactory. In this respect, the decision of the Commission shall be final and binding on the contractor and no claims for compensation or loss will be entertained by the Commission due to early determination/termination of contract. The competent authority in Planning Commission reserves the right to accept or reject any or all quotations without assigning any reason thereof.

(vii) The bills in triplicate, for the services prepared on the basis of rates will have to be submitted in favour of Under Secretary (GA), Planning Commission for effecting payment together with the copies of supply order and delivery challans. No advance payment shall be made for the services.

(viii) Rates of the goods shall remain fixed and valid during the period of contract including the extended period. This Commission will not entertain any claim on account of Sales Tax/or any other tax for the material used for executing the work awarded under the contract and all such taxes should be paid by the firm itself. TDS and any other Government levies applicable on bill as per Government of India instructions issued from time to time shall be made by the DDO of Planning Commission.

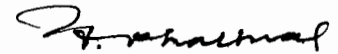




(ix) No bidder will be allowed to withdraw from the bids after opening of Technical Bids. The EMD of such firms shall stand forfeited. The EMD will stand forfeited if the successful bidder withdraws or on notifying the rates, refuses to accept the tender or violate any other terms and condition.

(x) All the tenderers should read and understand the terms & conditions of the tender as detailed out in the foregoing paragraphs before furnishing their bids, as no change or violation of the aforesaid terms & conditions of the tender are permissible once the bids are received by this Commission. In case of doubt about the interpretation of any of the terms & conditions the decision of the Competent Authority in the Commission shall be final.

(xi) The Firm should confirm from the Check List/Annexure-III to ensure that it has submitted all the necessary papers.



(H Phaltual)

Under Secretary to the Government of India

**Note:** Technical and Financial Bid in single envelop shall be summarily rejected.

**TECHNICAL BID FOR SUPPLY OF FURNITURE AND RELATED ITEMS TO PLANNING COMMISSION AND EAC TO PM AT VIGYAN BHAWAN.**

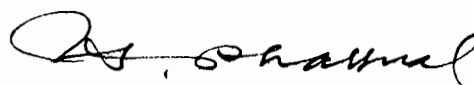
Reference: Tender Notice No. ....dated

1. Details of the Tendering Firm/Company:-
  - (a) Name of the Firm/Company:
  - (b) Address of Tendering Firm/ Company:
  - (c) Telephone No. of the Firm/Company
  - (d) Name of owner/proprietor of the Firm/Company:
  - (e) Mobile No. of Contact person of the Firm/Company:
2. TIN of the firm/company (Please enclose self-attested copy):
3. PAN Card number (please enclose self-attested copy):
4. IT returns for Assessment year 2007-08, 2008-09 & 2009-10 respectively (please enclose self-attested copies).
5. Certificate in support of annual sales turnover of Rs. 20 Lakhs or more during the Financial Year 2010-11. Certificate from Chartered Accountants or copies of VAT returns for the period covered by FY 2010-11 (please enclose self-attested copies).
6. Details of offices, where the firm is supplying/has supplied the similar items of furniture during last two years i.e between the period 01.01.2008 to 01.01.2011 (please enclose self-attested copies of certificates/work orders):

Sl. No.	Name & address of Central/State govt. Ministries/Departments/PSUs/Public Sector Banks	Period of supply of furniture items	Value of furniture items

7. Details of EMD in the form of Demand Draft/Pay Order of Rs. 100000/- (Rupees One Lakh only) in favour of Pay & Accounts Officer, Planning Commission.

Sl. No.	Name & address of the bank	Demand Draft/Pay order (number & date)	Validity period of Demand Draft/Pay order



8. Self-Certificate that the firm has not been blacklisted by any Govt. Ministry/Department/PSU/Bank etc. during the last three year (please enclose original copy on the letter head of the firm).

Name & Signature of the authorised signatory of the firm/Agency

Seal

Place:

Date:

*A. Chandra*

**Financial bid for the supply of furniture & related items to Planning Commission and EAC to PM at Vigyan Bhawan.**

Reference: Tender Notice No. ....dated

Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
1.	<b>Executive table made of following:-</b> (i) Material-19mm Ply Board (conforming to BIS standards and having Eco mark) (ii) Number of Drawers-three fitted on telescopic channels (iii) Lock-Godrej or equivalent with seven levers. (iv) Handles-Stainless Steel 12mm. (v)Moulding-teak (thickness 3/4mm) (vi) Polish-Laquer/Melamine	72"x36"x30" 60"x30"x30" 54"x30"x30" 48"x24"x30"	5 5 5 5		
2.	<b>Side Rack made of following with provision for keeping CPU, UPS and fitted with Key Board tray:-</b> Material-19mm Ply Board (conforming to BIS standards and having Eco mark) (ii) Number of Shelves-two fitted with sliding doors made of similar material (iii) Lock-Godrej or equivalent with seven levers. (iv) Handles-Stainless Steel 12mm. (v)Moulding-teak (thickness 3/4mm) (vi) Polish-Laquer/Melamine	48"x18"x30" 42"x18"x30" 36"x18"x30"	5 5 5		

*J. Shalwal*

Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
3.	<p>Wall mounted/floor model running storage cabinet-cum-work station made of following:</p> <p>Material-19mm Ply Board (conforming to BIS standards and having Eco mark)</p> <p>(ii) Number of shelves-One/two/three depending on width (iii) Lock-Godrej or equivalent with seven levers.</p> <p>(iv) Handles-Stainless Steel 12mm.</p> <p>(v) Moulding-teak (thickness 3/4mm)</p> <p>(vi) Polish-Laquer/Melamine</p>	<p>18" depth 24" depth (rate per sq. ft.)</p>	<p>200 sq.ft 200 sq. ft.</p>		
4.	<p>Pinup board made of Cellotex board duly fixed with cloth and all side teak wood moulding duly polished as per design</p>	<p>Rate Per sq. ft.</p>	<p>50 sq. ft.</p>		
5.	<p><u>Executive table made of following:-</u></p> <p>(i) Material-19mm MDF Board (conforming to BIS standards and having Eco mark)</p> <p>(ii) Leg (Paya)-3"x3"</p> <p>(iii) Frame-teak wood (3"x1.5")</p> <p>(iv) Number of Drawers-three fitted on telescopic channels</p> <p>(v) Lock-Godrej or equivalent with seven levers.</p> <p>(vi) Handles-Stainless Steel 12mm.</p> <p>(vii) Moulding-teak (thickness 3/4mm)</p> <p>(viii) Polish-Laquer/Melamine</p>	<p>84"x48"x30" 72"x36"x30" 66"x30"x30" 60"x30"x30"</p>	<p>5 5 5 5</p>		

*A. Shalwa*

Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
6.	<p><u>Side rack cum computer rack made of following:-</u>                      (i)Material-19mm MDF Board (conforming to BIS standards and having Eco mark)                      (ii) Number of Shelves-two, fitted with sliding doors made of similar material                      (iii) Lock-Godrej or equivalent with seven levers.                      (iv) Handles-Stainless Steel 12mm.                      (v)Moulding-teak (thickness 3/4mm)                      (vi) Polish-Laquer/Melamine</p>	60"x18"x30" 48"x18"x30" 42"x18"x30" 36"x18"x30"	3 3 3 3		
7.	<p><u>Computer table made of following with provision for keeping CPU, UPS and fitted with Key Board tray:-</u>                      (i)Material-19mm MDF Board (conforming to BIS standards and having Eco mark)                      (ii) Number of Drawers-three                      (iii) Lock-Godrej or equivalent with seven levers.                      (iv) Handles-Stainless Steel 12mm.                      (v)Moulding-teak (thickness 3/4mm)                      (vi) Polish-Laquer/Melamine</p>	48"x30"x30" 48"x30"x30" 42"x24"x30" 36"x24"x30"	4 4 5 5		
8.	<p><u>Running storage cabinet-cum-work station made of following:-</u>                      (i)Material-19mm Ply Board (conforming to BIS standards and having Eco mark)                      (ii) Number of Shelves-two fitted with sliding doors/hinges made of similar material                      (iii) Lock-Godrej or equivalent with seven levers.                      (iv) Handles-Stainless Steel 12mm.                      (v)Moulding-teak (thickness 3/4mm)                      (vi) Polish-Laquer/Melamine</p>	24" depth 18" depth Rates in per sq. ft.	200 sq. ft. 200 sq. ft.		

*Dr. Shamaal*

Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
9.	<b>Book shelves made of following:-</b> (i)Material-19mm Ply Board (conforming to BIS standards and having Eco mark) (ii) Number of Shelves-three/four fitted with sliding doors or fixed doors on hinges made of teak wood (thick-1") (iii) Lock-Godrej or equivalent with seven levers. (iv) Handles-Stainless Steel 12mm. (v)Glass-black/brown 8mm for door. (vi) Polish-Laquer/Melamine	18" depth (rate in per sq. ft.)	100 sq.ft		
10.	<b>Conference table</b> (i) Material- teak wood (ii) Leg- heavy structure base (teak wood) (iii) Top -made of teak board 19mm with full glass top 8mm black/brown (iv) Polish- lacquer polish as per design.	12'x4'x30" 8'x4'x30" 7'x4'x30" 6'x4'x30"	1 1 1 1		
11.	Teak wood visitor chair heavy structure Oliver design cushion seat & back pin hole cushion 2" ISI mark padded with U foam high density with approved cloth duly polished.	each	16		
12.	Teak wood visitor chair oriental design curve frame heavy structure Oliver design cushion seat & back pin hole cushion 2" ISI mark padded with U foam high density with approved cloth duly melamine polish.	each	16		

*A. Shalmal*

Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
13.	Conference chair heavy structure Oliver design cushion seat & back pin hole cushion 2" ISI mark padded with U foam high density with approved cloth duly polished.	With arm Without arm	10 10		
14.	<u>Centre table</u> (i) Material- teak wood frame and legs (ii) Top- glass 10 mm (iii) Polish-lacquer/melamine polish	48"x24"x16" 42"x21"x16" 36"x18"x16"	5 5 4		
15.	<u>Corner table</u> (i) Material- teak wood frame and legs (ii) Top- glass top 10 mm (iii) Polish-lacquer/melamine polish	27"x27"x16" 24"x24"x16" 21"x21"x16" 18"x18"x16"	8 8 6 6		
16.	Executive (high back) wooden arm, wooden base, gas lift, PU leatherette/fabric tapestry, handle tilting and hydraulic facility.	each	15		
17.	Executive (medium back) wooden arm, wooden base, gas lift, PU leatherette/fabric tapestry, handle tilting and hydraulic facility.	each	15		
18.	Executive chair (medium back), PU Adjustable Arms, chrome Base, Gas Lift, PP ( Poly Propylene) Seat & Back Cover, PU moulded seat & Back Cushion, leatherette/fabric tapestry	each	20		
19.	Visitor chair (medium back) PP Arms, PP base, gas lift, PU Moulded seat & back cushion, fabric tapestry, sychro tilt push back	each	20		

*(Signature)*



Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
20.	Computer chair (low back) PP & Powder coated Pipe Arms, PP Base, Gas Lift, PU Moulded seat & back, fabric tapestry, push back	each	20		
23.	Looking mirror with all side teak wood moldings duly polished size	36"x18"	15		
24.	<u>Sofa set made of following:-</u> (i) Material- complete teak wood frame (ii) Leg (Paya)-Teak Wood (iii) Polish-Laquer/Melamine (iv) Cushion/foam-U foam (21"x22"x4") conforming to BIS standard. (v) Cloth-Premium quality (Molffin, Jute, Valvet etc.)	Per seat	15 seats		
25.	Sofa set deluxe model heavy structure design fully upholstered with cushion 21"x22"x4" padded with 40 density U foam and approved cloth Oliver book design Fabric cloth @ Rs. 350/mtr to Rs. 400/mtr.	Per seat	15 seats		
26.	Wooden partition made of 2"x2" wooden kail wood batta duly black Japan paint to avoid termite with both side laminated board 12mm ISI mark Glunz/Bhutan make duly fixed on iron clips and making, and polishing of groove and 2"x2" cornice on top as per design.	Per sq. ft.	100 sq. ft.		

*Raj. Sharma*

Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
27.	Wooden partition made of 2"x2" wooden kail wood batta duly black Japan paint to avoid termite with both side teak board 12 mm ISI mark duly lacquer polish duly fixed on iron clips and making of groove and 2"x2" cornice on top as per design.	Per sq. ft.	100 sq. ft.		
28.	<u>Screen partition made of following:-</u> (i) Material:- bamboo (ii) Panels:-three	each	5		
29.	<u>Screen partition made of following:-</u> (i) Material:- teak/wall nut wood (ii) Panels:-three (iii) Design-Carving	Each	5		
30.	<u>Steel almirah made of following:-</u> (i) Body- 18 gauge (ii) Door-20 gauge (iii) Shelves-four shelves making five compartments. (iv) Lock-Godrej or equivalent with seven levers.	(a)78"x36"x19" (with locker) (b)78"x36"x19" (without locker)	2 2		
31.	<u>Steel almirah made of following:-</u> (i) Body- 18 gauge (ii) Door-20 gauge (iii) Shelves-three shelves making five compartments. (iv) Lock-Godrej or equivalent with seven levers	50"x30"x17"	2		

*U. S. Phalmar*

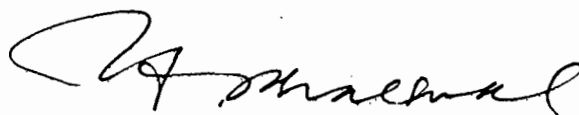
Sl. No.	Description of Items	Dimension	Annual Tentative requirement	Unit rate (in Rs.) (excluding taxes)	Total rate for annual tentative requirement (column 4x5)
1.	2.	3.	4.	5.	6.
32.	Steel book case with four compartments (i) Body- 18 gauge (ii) Door-20 gauge (iii) Shelves-three shelves making five compartments. (iv) Lock-Godrej or equivalent with seven levers	66"x33"x12"	4		
33.	Steel filing cabinet side and back top and bottom 0.8mm lock shall be 1.6mm 2 drawers 3 drawers 4 drawers	Each Each Each	4 4 4		
Total tentative annual contract value (excluding taxes) (Taxes, as applicable will be paid)				₹	

Name & Signature of the authorised signatory of the firm/Agency

Seal

Place:

Date:



Documents to be submitted along with the Tender

1. Each page of tender documents including terms & conditions duly signed and stamped by the authorised signatory of the firm in token of acceptance of terms & conditions.
2. Proof of Service tax Number/Sales Tax/VAT /PAN of the firm,
3. Copy of Income Tax Return for 2007-08, 2008-09, 2009-10.
4. Document in support of minimum annual turnover of Rs. 20 lakhs
5. Proof of contracts with Government Ministries/Departments/PSUs etc.
6. The Earnest Money Deposit (EMD) of Rs. 100000/- (Rupees One lakh only) through a Demand Draft/Pay Order in favour of Pay & Accounts Officer, Planning Commission.
7. Duly filled Annexure-I & II
8. Self-certificate to the effect that the bidder/firm has not been blacklisted by any Govt. Ministry/Department/PSUs etc.

