An. D-1404n/06/2012-trent-f Government of In Ga Planning Commission (General-I)

Yojana Bhayan, Sansad Marg, Dated:y-June, 2013

E-Tender Notice

Subject:

Invitation for online tender for annual maintenance of furniture and other furniture related items in Planning Commission and Economic Advisory Council to Prime Minister, Vigyan Bhavan Annexe - Reg.

Online tender in two bid system (Technical & Financial) are invited from experienced Firms/Agencics/Companies for carrying out annual repair and maintenance of furniture and other furniture related items in the Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi and Economic Advisory Council to the Prime Minister, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi. No manual tender will be accepted.

- 2. The details of rates are to be quoted in Financial Bid at **Annexure-II** in Indian Rupees. Any overwriting in Annex-II is not allowed and the bid will summarily be rejected.
- 3. The scanned copy of Earnest Money Deposit (EMD) of Rs. 2,40,000/(Rupees Two Lakh Forty Thousand Only) must be uploaded with the Tender and original in a sealed envelope superscribed with the words "tender for annual maintenance of furniture and other furniture related items" has to be dropped in the EMD Box placed in the Reception Area of Yojana Bhavan latest by 1300 hours on 02/08/2013.
- 4. All the required documents in support of eligibility criteria are also to be uploaded alongwith Technical bid.
- 5. The tender shall be closed to public at1300 hours on 02/08/2013 and opened on-line at 1530 hours on 02/08/2013 by the duly constituted Tender Opening Committee. The representatives of firms/agencies/companies who wish to be present to view the Tender Opening process may be allowed to do so.
- 6. The Planning Commission reserves the right to cancel the tender at any time/stage or relax/amend/withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the bid shall not be entertained.
- 7. In case of withdrawal, the EMD stands forfeited.
- 8. Terms & conditions are at Annexure-I
- The first requirement of participation in e-tender is to have a digital signature.
 Instructions to the Bidders to submit the bids on line are also enclosed herewith as Annex-III.
- 10. Complete tender documents may be downloaded from the website of Central Public Procurement Portal (http://eprocure.gov.in) from the date of publication. The tender notice may also be downloaded from official website of Planning Commission http://planningcommission.gov.in

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11. The validity of bid is 189 days from the date of opening of financial 5.3

12. Information on any issue of corrigendum related to this tender will be issued only on website's mentioned in Para 10 above.

(H.Phaltual)

Under Secretary to the Govt. India-

Tele No: 23096733

Copy to: DS (C & I) with the request to upload the Tender Notice on the web site of Planning Commission.

1. Instructions to Bidders

- 1. Tender received after specified date and time will not be accepted. If the EMD is not submitted along with the tender document, the bid will be rejected. The earnest money of the unsuccessful tenderer will be refunded after finalization of the contract. No interest will be payable on the earnest money.
- 2. If any bidders withdraw his bid, the EMD stands forfeited.
- 3. The bidders shall quote their rates for all the items (hardware & labour) in prescribed proforma and as per the specifications indicated in Financial bid at.

 Annexure II failing which their bids shall be out rightly rejected. Any overwriting in Annexure II is not allowed and the bid will summarily be rejected.

II. Eligibility Criteria for Technical Bid

- 4. The Firms\ Agencies\ Companies must be registered with Service Tax Department for maintenance of furniture and other furniture related items. Copy of the proof has to be uploaded along with the Technical bid.
- 5. The Registered Office or Branch Office of the Company/Firm/Agency should be located in Delhi/NCR Region. The tendering Company/Firm/Agency should upload proof of address along with telephone number along with the Technical bid.
- 6. The Company/Firm/Agency should have its own Bank Account, TIN Number, PAN Card. Copies of letter from bank stating that account is being maintained.by the Company/Firm/Agency along with details like account number/s, TIN number and PAN card should be uploaded with the Technical bid.
- 7. The Company/Firm/Agency shall have a minimum experience of three years to Central Government Ministries/ Departments/Public Sector Undertakings/Public Sectors Banks in this field. Proof of experience certificates (at least two, certificates for the last three years) are to be uploaded along with Technical bid.
- 8. The tendering Company/Firm/Agency shall upload a signed copy of terms and conditions of tender document along with the Technical bid as token of acceptance of terms and conditions.
- 9. The Company/Firm/Agency shall upload an undertaking that the Company/Firm/Agency has not been blacklisted by any Ministry/ Department/ Organization of the Central government/State Government and any Public Sector Undertaking.
- 10. The Firms/Contractors/Suppliers/anybody whose services were terminated by the Planning Commission before the expiry of the contract are not eligible to participate in the bid for a period of three years from the date of termination of the contract. An undertaking to this effect has to be uploaded.
- 11. Annual turn over of the participating bidder should be minimum 50 lakhs for the last three years. Copies of Income Tax Returns for the last three years shall be uploaded alongwith Technical bid.

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III. Earnest Money Deposit (EMD)

12. The tender must be submitted along with EMD ofRs. 2,10,000 - (Rupees Two Lakh Forty Thousand Only) in the form of Account Payee Pay Order/Bankers Cheque/Demand Oraft/Fixed Deposit Receipt drawn in favour of Pay and Accounts Officer, Planning Commission and payable at New Delhi. Pay Order/Bankers Cheque/Demand Draft/Fixed Deposit Receipt in favour of any officer other than Pay and Accounts Officer, Planning Commission, New Delhi will not be accepted and the tender will be rejected. The bid security will remain valid for period of forty five days beyond the final bid validity period.

IV. Bid Evaluation Criteria

- 13. The Technical bid shall be opened online at 1530 hours on 02/08/2013 in Room No. 412 of Yojana Bhawan, Planning Commission, New Delhi-110001 by Tender Opening Committee in the presence of the representatives of the Company/Firm/Agency if any, who wish to be present at the time of opening the tender. The date of opening of Financial bid of Technically qualified bidders will be intimated later.
- 14. The tendering department will decide L-1 (lowest bidder) for each item and the tenderer quoting minimum rate for a particular item will be given contract for that particular item. That means different tenderers may be L-1 for different items
- The successful bidder (L1) will deposit a Performance Security Deposit amounting to 10% of the tentative total contract value for three years in the form of any Accounts Payee Demand Draft/Fixed Deposit Receipt (FDR) made in the name of the Agency and hypothecated to the Pay & Accounts Officer, Planning Commission, New Delhi or a Bank Guarantee from a commercial bank. The performance security deposit should remain valid for a period of sixty days beyond the date of expiry of the contract.
- 16. In the event of failure to accept the Offer of Contract and submission of performance security deposit by the successful bidder for whatsoever reasons(s), Earnest Money Deposit submitted by the bidding Company/Firm/ Agency shall be forfeited.

V. Specific Terms and Condition

- 17. The selected bidder will be required to commence the work within 15 days of the award of the contract.
- 18. The Planning Commission reserves the right to cancel the tender at any time/ stage or relax/amend/withdraw any of the terms and conditions contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the quotation shall not be entertained.

VI. General Terms and Conditions

19. The period of the contract shall be effective from the date it would be awarded. It will be valid for a period of one year and may be extended further on a quarterly/half-yearly/yearly basis subject to satisfactory performance, on the same rate and terms and conditions up to maximum period of three years. It may be curtailed depending upon review of performance of the contractor after every three months.

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- The successful tenderess, which erequired to do the work at the approved rates during the entire period of contract. In case, the successful bidder shows its inability at any stage after the contract is finalized, for whatsoever reason (s), for taking up the contract, the earnest money would be forfeited.
- The bidder shall submit the Financial bid in the prescribed format enclosed at "Annexure II" of tender document. Both per unit cost for hardware items, labour cost and total cost for all items are required to be quoted separately, in relevant columns.
- 22. Each column of Financial bid at Annexure-II must be filled up and no column shall be left blank. Where there is no labour cost for any hardware items \ works even that column shall be filled up showing the rate as 'Nil'. Where there are only labour charges and no hardware items involved the respective column of hardware items shall also be filled up showing the rate as 'Nil'.
- 23. The tenders/EMD received after due date and time will be considered as "Late bid" and shall not be entertained.
- 24. The contractor shall depute one skilled carpenter & one Key maker for doing day-to-day repairing job. The contractor shall provide repairing instruments of all types. The contractor shall provide the requisite material/parts of indicated brand/ISI mark.
- 25. In case of breach of any terms and conditions attached to this contract, performance security deposit of the firm will liable to be forfeited by this Commission besides annulment of the contract.
- 26. Planning Commission reserves the right to terminate the contract at any time, if the services are not found satisfactory and\ or material supplied by the firm is of substandard quality. The Commission has the right to award the contract to any other agency at the cost, risk and responsibility of the bidder and excess expenditure incurred on account of this will be recovered by the Planning Commission from its Security Deposit or pending bills or by raising a separate claim.
- 27. The staff deployed by the bidder shall perform their duties at the premises with due diligence and take all precautions to avoid any loss or damage to the Government property.
- 28. If any incident of theft \ pilferage by the worker of the contractor is reported causing pecuniary loss to the Government, the entire cost will be recovered from the contractor besides annulment of the contract.
- 29. If any action or inaction on the part of workers of the contractor causing damage to movable \ immovable property of planning Commission is reported then full amount equivalent to that of damaged article will be recovered from the contractor in addition to any other action as deemed appropriate by the Competent Authority.

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- 36. The contractor will raise bill in (riplicate on monthly basis up to 15th of the succeeding month. The payment will therefore be made on monthly basis.
- 31. No advance payment will be made. Government tax, namely. Service Tax VAT will be payable wherever applicable and the bill to be submitted by the contractor should bear valid Service tax registration number. Validity of the tax registration during the period of contract shall be sole responsibility of the contractor.
- 32. Any controversy or dispute arising out of this contract shall be referred to the sole arbitration of the HoD, Planning Commission, New Delhi or to any officer nominated by him. There shall be no bar to the reference of dispute to the arbitrator or such an officer as it nominated by the HoD even though the said officer is an employee of the Planning Commission, New Delhi might have dealt with the matter earlier or expressed his opinion thereon. In case the arbitrator to whom the matter earlier is originally referred to is transferred or vacates his office or is unable to act for any reasons, the HoD shall be competent to appoint another person as arbitrator, who shall be entitled to proceed with the reference, from the stage at which it was left by his predecessor. No person other than the one nominated by the HoD shall act as arbitrator. The decision of the HoD or the officer nominated by him shall be final and binding on the party/parties. The limitation for filing claim for arbitration is 90 days from the date of expiry of the contract period and in case no claim is filed within this period, it shall be presumed that there is no claim.
- 33. Subject to the above, the provisions of the Arbitration Act, 1996 or any statutory modification on enactment thereof and rules made there under and for the time being in force, shall apply to arbitration proceedings under this Clause.
- 34. The arbitrator may from time to time extend the time for making and publishing the award. He may do so without any need for obtaining the consent of the parties to the dispute.
- 35. Any notice/direction given to the Second Party under the terms of this agreement shall be considered to be duly served if the same have been delivered to, left for or dispatched by Registered Post to the Second Party at his last known address. Any notice to be given to the First-Party shall be considered as duly served if the same is delivered to, left or dispatched by the Registered Post at his last known address. Any notice so posted shall be prima facie proof of service at the expiration of the time in which it reaches in the ordinary course of post.

(H.Phaltual)

Under Secretary to the Govt. of India

Copy to:-

D8 (C&I), Planning Commission with the request to upload the tender notice in the Planning Commission's website.

For n.a. pl 1/2013

Souhra Dwar

Annexure – II

Pro-forma of Financial Bid of Annual Maintenance of furniture and other furniture related items

s.NO.	Particulars .	Tentative Unit Required (per annum)	Hardware Rate/ unit(per Sq.Ft. \ Sq.Mt. wherever area is applicable) (In Rs.)	unit(per Sq.Ft. \ Unit) Wherever unit (Excl 6q.Mt. wherever area required (In Rs.) taxes) (4+		Tentative Total Cost (per annum) (Excluding taxes) (6x3) (In Rs.)
1	1 2	3	4 • .	5	6	- 7
Д	Steel Almirah					-
1	Provision & Replacement of	·				
į	lock(Godrej\ Equivalent	100				
L	make)	-				
2	Provision & Replacement of			<u>-</u>	,	
	Handle (Godrej \ Equivalent	100	•		•	
<u> </u>	make)				,	4
3	Adjustment of Shelves	50				
<u> </u>						
4	Provision of Key\repair of locks	1000				•
5	Provision and fixing of new	50				
	bush	50	•		•	
6	Repair of Almirah with	50				
İ	Chapki	30				
В	Steel Table	4	_4	•	- 4	
1	Provision & Replacement of					
	lock (Godrej \ Equivalent	100		·		
	make) ·					
2	Provision & Replacement of		, ,		,	
	Handle (Godrej) Equivalent	100				
	make)			•		

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3	Repair of lock & Provision of key	200				
4	Provision and fixing of sunmica top (green lam \ equivalent)	500 (Sq. Ft.)				
5	P\F of complete drawer of table (each)	50				
5	P\F Chapka Kunda	50				
7	P\F Channel set to drawer / Key Board	100				
C.	Steel Chair					
1	Replacement of new wooden arms	50 .				
2	Replacement of rubber shoes	200	1			
3	Replacement of new rubber cap	200				
. 4	Replacement of new wooden seat duly canned	50				
5	Replacement of new wooden back duly carned	50	ч			
6	Canning - Back of chair	100				
7	Canning - seat of chair	100		4	•	
D.	Steel Filing Cabinet					
1	Provision & Replacement of lock (Godrej Equivalent make)	100		-		• ,

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2	Provision & Replacement of handle (Godrej\ Equivalent make)	200			•		
3	Adjustment of drawer \ channel including repair & Replacement of new.channel	200					
. 4	Steel boll (ISI mark)	100				-	
5	Provision of key & Repairing of lock	300	-			14	
6	Steel Compactor (Repairing \ overhauling \ Repairing of lock & providing key and other parts)	100					
Ε.	Steel Revolving Chair	,		-	÷	_	-
1	Repair of chair-	100		*			4
2	Overhauling & greasing	100					
3	Replacement of wheel(Godrej\ equivalent make)	100				-	
4	Replacement of axel (ISI mark)	50			•		
5	Replacement of spring (ISI mark)	50					
6	Painting of Chair	50		-	-		
7	Welding (per point)	50					,
8	Replacement of cylinder (ISI mark)	250	4			*	

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9									-
	Canning of back of chair	250	4		ļ		••		
10	Canning of seat of chair	250							
۴.	Steel Book Case								
1.	Replacement of lock (Godrej\ Equivalent make)	100							
2	Replacement of Handle (Godrej \ equivalent make)	50							
3	Opening of \ Repair of lock & provision of Keys	250					and the second s	a ser ince	a cons
. 4	P\F of Channel set	100							
5	Replacement of glass panes (modi guard)	150		-			_		
G.	Door Lock		4			_	٠	·	_
1	Replacement of Door lock (Godrej \ Equivalent make)	300				•			
2	Replacement of handle (Godrej \ Equivalent make)	200							
3	Opening \ repairing of lock & provision of key	300			,				
4	Provision and fixing of Godrej Night Latch)	200							
5	Provision and fixing of Door Closer (ISI mark)	100					4		
6	P\F Chapa Kunda	100				4			
7	Provision and fixing of door stopper	300				4			•
Н.	Painting of Furniture (Rate	per Sq. Ft.)			4				•

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1	Steel Almirah (big size) out portion only	100			**	_		
2	Steel Almirah (small size) outer portion only	100						
3	Steel Filing Cabinet	300						
4	Side Rack (big)	300			_		<u> </u>	
5	Side Rack (small)	200						
6	Steel book Case	200				· -		
7	Steel Compactor	200						
8	Credenza .	200						. ,
I.	Repair of Wooden Furniture			_		-		
1	Minor Repair of Chair without any replacement	500	•		_			
2	Minor Repair of table without any replacement	500						
3	Minor Repair of Almirah without any replacement	200						
4	Repair of seat\back of chair	200						
5	Replacement of chair Arm	200		-1				
6	Replacement of chair leg	200						
7	Replacement of Table leg	- 300	,					
8	Repair \Replacement of table\workstation drawer	300	4	•	,		1	

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9	Repair \ Replacement of channel of drawer \ key board	300			м	
10	Provision and fixing of rings to curtains (per 100)	100 Pkts. (each packets containing 100 Nos.)				
21	Provision of looking mirror (Modi Guard \ Saint Gobain\ Equivalent make)		" "			
	(a) PVC	100 Nos.				
	(b) wooden (ISI Mark)	100 Nos.				
	(C) wooden with towel rod/stand (ISI mark)	100 Nos.			-	, ,
1.2	Provision \ Replacement of curtain rod (per feet) (Vista or ISI mark)	2500 Sq. Ft.				
13	Provision and fixing of Venetian Blinds.	2500 Sq. Mts.		•		,
14	Sofa Cushion (12"x12"x4") with cover(ISI mark)	300 Noş.	4			-
15	Sofa Cushion (12"x12"x4") without cover(ISI mark)	300 Nos.				
J.	Polish of wooden Furniture	(Rate Per Sq.				
	Ft. wherever applicable)			·		
1	Table (Big Size)	300	9	•		
2	Table (Small Size) "	300		-1		н
, 3	Chair	300 .		a .	-	

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4	Partition Screen	40		·		
5	Side Rack	1000				
6	Centre Table	200		10		
7	Almirah	300				
8	Mirror Stand	50	-	-		
9	Stool	50				
10	Conference table	500				
11	Book Shelf	200				
12 -	Sofa (per seat)	400				
13	Lacquer polish on any - surface	2000 sq. ft.		-	-	
14	Deco polish with wax finish	1500 sq. ft.				
15	Malamine Polish	1500 sq. ft.				
K,	Complete renovation includ Markeen, Dory, Spring, Jute Charge, (Rate Per Seat)-In l	e, Tat, Canvas				•
1	Sofa Set (Price Range)	1000				
	300-400		~		-1	
	400-500					
	500-600			- 9		
	600-700	-(
	700-800	1			+	

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	800-900					
	900-1000		 A			42
2	Revolving Chair(price range)	500				
	300-400					
	400-500			-		
	500-600					
	600-700					
	700-800					
	800-900					
	900-1000	-4	 14	"		•
3	Visitor Chair (Price range)	1000				
	300-400					
	400-500				,	
	500-600					
	600-700					
	700-800					
	800-900		-			,
	900-1000		7		-	•
4	Computer Chair(Price range)	500	•	4		-1

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	300-400		-				
	400-500						
	500-600						
	600-700	•				-	
	700-800						
	800-900						
	900-1000						
l	Providing & Fixing of rubber	Cushion (IS	I mark) for the	seat of sofa	sets and chair	s	
1.	21"x22"x4" (sofa set\ Chair)	Ï00			4		
2	18"x18"x2" (Sofa set\ Chair)	100					
3	Amron Back rest (For Sofa)	250					
4	Amron Back rest (for Chair)	250					
M.	Providing & Fixing of loose c	overs along v	with material (F	Rate per sea	t \ chair)-In Rs	i	
1	Sofa Set (per seat-Price range)	1000				-	
	300-400						
	400-500						
	500-600	*			4		
	600-700						
,	700-800				+		•

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	800-900			н		4	 				_	
	900-1000				····		 					
2	Revolving Chair (per Seat- Price range)	500						-				
	300-400							 				
-	400-500							 				
	500-600											
	600-700											
	700-800											
	800-900	-				.,			4		4	
	900-1000						 -				_	
3	Visitor Chair(per seat-price range)	1000					-	 	-		_	
	300-400											
	400-500					٦					-	
	500-600											
	600-700									-6		
	700-800							- 4				
	800-900		+					4.				

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	900-1000								· ·	
			·				-			*
دا	Computer Chair(per seat- price range)	500								
	300-400									
	400-500									
	500-600									
	600-700									
	700-800									
	800-900				-					-
	900-1000	4	•				•	•		
N.	Provision of Curtains cloth(Rate per sqme	tre)							
1	Plain Curtains(price range)	1500 Sqmtre								
	300-400				1					
•	400-500		•							
	500-600									
	630-700-	-		*		ч .				
2	Pleated Curtain(Price range)	750 Sqmtre	_							,
	300-400		4					4		
1		1								

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	500-600						-
	600-700						
3	Pleated Curtain with frills(Price range)	500 Sq mtre.				·	
	300-400						
	400-500						
	500-600						
	600-700					,	
0.	Provision of Glass Top (wit per Sq. Ft.)	h buffing\holin	g & Cartage) (Rate				
1	Glass top 8mm thickness						-
L	(a) Plain	1000Sqft					
-	(b) Colour	250Sqft			-		
2	Glass top 10mm thickness						
	(a) Plain	1000Sq.Ft					
	(b) Colour	250Sq.Ft					
3	Glass top 12mm thickness			٠٠.	_		e 4
	(a) Plain	750Sq.Ft					
	(b) Colour ·	250Sq.Ft					,
Р.	Miscellaneous	•			+		

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1	Providing and fixing of notice board (rate per sq. ft.)	300Sqft.		**								
2	Change of cloth of notice board (rate per mt.)	100Sqmt.										
3	Supply of writing desk									-		
	(a) Acrylic	100 Nos.						_			<u>.</u>	
	(b) Wooden	100 Nos.	4 ,4			-			4		_	
Δ	Supply of coat stand with brass fitting	50 Nos.										
5	Wall Board –				·	_			_			
	(a)Plain	50 Nos.					,	-				
	(b).Magnetic	50 Nos.									4	
6	Lette: Box (normal – 15" x 12" x 6" size)										-	
	(a) Wooden	50 Nos.		•								
	(b) Metal	50 Nos.										
7	Fixing of photographs \ maps	100 Nos										
8	Fixing charges of window pelmet	100 Nos.	ત્વ ન			-		4			1	•

Date: 21/6/2013

(H. Phaltual)
Under Secretary to the Govt. of India

Annexure -

Instructions for Online Bid Submission Instructions to the Bidders to submit the bids online through the eProcurement site https://eprocure.gov.in

- 1) Bidder should do the registration in the tender site using the "Click here to Enroll" option available.
- 2) Then the Digital Signature of SIFY/TCS/Code or any Certifying Authority is to be registered after logging into the site.
- 3) Bidder can use "My Space" area to update standard documents in advance as required for various tenders and use them during bid submission. This will facilitate the bid submission process by reducing time.
- 4) Bidder may read the tenders published in the site and download the required documents/tender schedules for the tenders he is interested.
- 5) Bidder then logs in to the site using the secured log in by giving the user id/ password chosen during registration and password of the DSC/token.
- 6) Only one DSC should be used for a bidder and should not be misused by others.
- 7) Bidder should read the tender schedules carefully and submit the documents as asked, otherwise, the bid will be rejected.
- If there are any clarifications, this may be obtained using clarifications, or during the pre-bid 8) meeting. Bidder should take into account of the corrigendum's published before submitting the bids online.
- 9) Bidder must in advance prepare the bid documents to be submitted as indicated in the tender schedule and they should be in required format. If there are more than one documents, they can be clubbed together.
- Bidder should prepare the EMD as specified in the tender. The original should be 10) posted/couriered/given in person to the specified location as per Tender Document, latest by the last date of bid submission.
- 11) Bidder selects the tender which he is interested using search option & then moves it to the my favourites folder.
- 12) From the my favourites folder, he selects the tender to view all the details indicated.
- The bidder reads the terms & conditions and accepts the same to proceed further to submit 13) the bids.
- 14) The bidder has to select the payment option as offline to pay the EMD as applicable.

- The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the bid submitted will not be acceptable.
- 16) The bidder has to enter the password of the DSC/etoken and the required bid documents have to be uploaded one by one as indicated.
- The rates offered details have to be entered separately in a spread sheet file (xls) in the space allotted and should be updated as BOQ.xls file for each tender after the financial bid. The BOQ file, if found modified by the bidder, his bid will be rejected.
- 18) The tendering system will give a successful bid updation message & then a bid summary will be shown with the bid no & the date & time of submission of the bid with all other relevant details. The bidder has to submit the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 19) The bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid.
- The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening date.
- 21) For any clarifications with the TIA, the bid number can be used as a reference.
- 21) Bidder should log into the site well in advance for bid submission so that he submits the bid in time i.e. on or before the bid submission time. If there is any delay, due to other issues, bidder only is responsible.
- 22) Each document to be uploaded online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced by scanning at lo resolution and the same can be uploaded. However of the file size is less than 1 MB the transaction uploading time will be very fast.
- 23) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-Procurement system. The bidders should follow this time during bid submission.
- All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 25) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- Any documents that is uploaded to the server is subjected to symmetric encryption using a generated symmetric key. Further this key is subjected to asymmetric encryption using buyers public keys. Overall, the submitted tender documents become readable only after the tender opening by the authorized individual.
- 27) For any queries, the bidders are asked to contact by mail cppp-nic@nic.in or by phone: 1-800-233-7315 well in advance.