

No. D-13019/2/2010-Caretaker
Government of India
Planning Commission

Yojana Bhavan, Sansad Marg,
New Delhi, the 1⁹th April,2010

To

As per list

Subject :- Quotation for Supply of Sanitary Items in the Planning Commission.

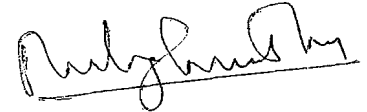
Sir,

Planning Commission invites sealed quotation from reputed suppliers for sanitary items on contract basis to the Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi. In case, you are interested, you may send your quotation in a sealed cover, superscribed with "**Quotation for Supply of Sanitary items**" as per enclosed performa. The terms and conditions of the contract are mentioned below :-

1. The quotation in the prescribed form should be typed on company letter head and kept in an envelope super-scribed "**Quotation for Supply of Sanitary Items**" and dropped in the tender box kept at the Reception Office of Yojana Bhavan during 10.00 AM to 3.30 PM on 27.04.2010. Received tender will be opened at 4.00 PM on the same day in room no. 411 Yojana Bhavan, New Delhi in the presence of such tenders, who may wish to be present at the time of tender opening.
2. Sealed quotation should be accompanied by a **PAY ORDER/BANKER'S** Cheque of Rs. 20,000/- (Rupees twenty thousand only) drawn in favor of Pay & Accounts Officer, Planning Commission towards Earnest Money. Postal order /Banker's Cheque drawn in favor of any officer other than Pay & Accounts Officer, Planning Commission, New Delhi or the quotation received without the **EMD** will be rejected. Quotation received after the specified time and date will not be accepted. Kendriya Bhandar/NCCF are exempted to deposit the earnest money.
3. The supplier should be having sufficient experience and expertise in relevant field and also having sound financial standing. Copies of the, Pan Number, Trade tax/sales tax. number. experience etc. should be enclosed with the quotation.
4. The tenderer shall provide name and mobile number of a person, who can be contacted at any time, even beyond office hours and on holidays, the person should be capable of taking orders and arrange for supply of the desired items to Planning Commission/EAC within a period of three days of the purchase order.

5. The selected firm will be required to supply the items in the Planning Commission at Yojana Bhavan and EAC office at Vigyan Bhavan without any extra transportation charges
6. Any item which is found to be defective, or not of the desired quality/specification/weight, etc. shall be returned by this office and the order placed ,therefore , will stand cancelled
7. This office will cancel order, if the required items are not supplied in time.
8. Government taxes as applicable from time to time on such supplies shall be payable by this office. However the taxes applicable should be mentioned in the tender document. All bill raised by the firm should have tax registration numbers printed of on it. Validity of the tax registration during the contract period shall be the sole responsibility of the firm.
9. The rates quoted by the selected and approved firm by this office shall remain valid through- out the period of contract and request to increase the rates for any item(s), during the validity period of the contract ,shall not be considered.
10. The selected firm will have to deposit a performance security of Rs.40,000/- (Rupees forty thousand only) in the form of F.D.R. hypothecated to P.A.O., Planning Commission. The F.D.R. should be valid for sixty days beyond the period of contract.
11. The tenders should enclose a signed copy of the terms and conditions stipulated for award of the contract, conveying his acceptance of the same, failing which the Bid will be rejected.
12. This office will have full authority to reject any/all offer(s) without assigning any reasons thereof. Any enquiry after submission of the quotation will not be entertained.
13. If any dispute arises between Planning Commission and the firm with reference to the contract, the decision of Joint Secretary (Admn.) Planning Commission will be final and binding on firm.
14. In case, the successful bidder declines the offer of contract, for whatsoever reason(s), the earnest money will be forfeited.
15. In case, the firm(s) awarded the contract refuses or expresses inability to supply items at the approved rates during the period of contract may be terminated and performance security shall stand forfeited.
16. The period of contract shall be effective from the date, it is awarded after completion of formalities and will be valid for a period of one year.

17. The contract may be extended on the same terms & conditions and rates, for a further specific period and upto a maximum period of two years on annual/quarterly basis subject to satisfactory services.
18. Details, regarding make, specification, etc have been given against various items in the Annexure. Rates should strictly be quoted accordingly for the items where brand has not been indicated rates should be quoted for good quality ISI products and the brand name should be mentioned in the quotation.
19. This office reserves the right to conduct performance review at any time during the contract period and deficiencies if any, will be required to be rectified and compliance reported. This office further reserves the rights to suo-moto terminate the contract at any point of time without assigning any reason.
20. Payment will be made on monthly basis on receipt of goods and bill along with delivery challans.



(N.K. Raghunathan)
Under Secretary (Gen.-I)

Copy to :-

1. Director (C&I), Planning Commission with request to upload the tender letter in the Planning Commission's website .

Sanitary Items List

Sl No.	Items	Tentatively Annual consumption	Rate
1.	Cleanzo (5 ltrs.) Metropol	960 ltrs.	
2.	Phenyl Trishul (5 ltrs.)	360 ltrs.	
3	White Duster (36X36)	32 dozen	
4	White Duster (20X20)	480 dozen	
5	Yellow Duster (36X36)	36 dozen	
6	Yellow Duster (24X24)	24 dozen	
7	Floor Duster (36X36)	72 dozen	
8	Floor Duster (24X24)	12 dozen	
9	Liquid Soap Homacol (one can 20 ltrs.)	-----	
10	Liquid Soap Homacol (5ltrs.)	-----	
11	Liquid hand wash (5 ltrs.) Pink colour	720 ltrs.	
12	Dettol Hand wash (900ml)	12 bottle	
13	Sulphuric Acid 1 ltes.	150 ltrs.	
14	Harpic 500ml	432 nos.	
15	Colin 500ml	288 bottle	
16	Room Freshener (Premier)	1044 bottle	
17	Hit Spray 500ml	600 bottle	
18	Begyon spray (5ltrs. can) Beyer	60 ltrs.	
19	Finit spray (5 ltrs. can)	-----	
20	Begyon spray (one ltrs.) Beyer	-----	
21	Spray Pump (good quality)	12 pcs.	
22	Brasso 500ml	12 pcs.	
23	Mentioned Polish RB India	6 pcs.	
24	Pitambari 100gm. (Brass polish)	20 pkts.	
25	Phool Jharu (good quality)	150 nos.	
26	Senkh Jharu (good quality)	25 nos.	
27	Long handle Jharu (good quality)	-----	
28	Jale Remover (good quality)	24 pcs.	
29	Carpet Brush (good quality)	-----	
30	Feather Brush (good quality)	40 pcs.	
31	Scrubbing Brush hard	12 pcs.	
32	Bucket 20 ltrs. (poly set)	12 pcs.	
33	Mug (poly set)	144 pcs.	
34	Dustbin Hut type (Big Size) (poly set)	20 pcs.	
35	Dustbin foot operate (poly set)	20 pcs.	
36	Chock cleaner (Unique)	72 pcs.	
37	Dust control mop/dry mop (Unique)	36 pcs.	
38	Dust control mop refill (Unique)	36 pcs.	
39	Dust pan (Maya)	72 pcs.	
40	Garbage Bags (Big Size)	60kg.	
41	Garbage Bags (Small Size)	40kg.	
42	Plastic Bags stronger big size	144 pcs.	
43	Face Tissue Paper perfumed (wintex)	600 pcs.	

44	Napkin Paper (wintex)	72 pcs.	
45	Toilet Roll (Gole Paper) wintex	144 pcs.	
46	Lux Soap 150gm.	1440 pcs	
47	Lux Soap 100gm.	-----	
48	Lux International 75 gm.	-----	
49	Naphthalene Balls per kg. (Almora)	200 kg.	
50	Odonil 100 gm. (Balsara)	-----	
51	Odonil 75gm. (Balsara)	576 pcs.	
52	Odofresh (Blossom)	144 pcs.	
53	Sanitary Cubes 400 gm.(Homacol)	432 pkts.	
54	Plastic Scrubber 1 st quality	144 pcs.	
55	Steel wool (Jagmug)	36 pcs.	
56	Lizol RB India	12 pcs.	
57.	T. Poll (5 ltrs. can)	-----	
58.	Wizard (5 ltrs. can) Quarz Home care	240 ltrs.	
59	Scotch Bright	144 pcs.	
60	Toilet Flush Cleaner (Harpic cubes)	144 pcs.	
61	Wiper (Small Size) Unique	72 nos.	
62	Wiper (Big Size) Unique	100 nos.	
63	Vim Ultra per kg.	1200kg.	
64	Wheel half kg.	120kg.	
65	Toilet Brush (Unique)	50 nos.	
66	Kentical mop with refill (Unique)	72 nos.	
67	Kentical mop without refill (Unique)	36 nos.	
68	Taski R1 (5 ltrs. can) (Johnson Divsery)	10 can	
69	Taski R2 (5 ltrs. can) -do-	480 ltrs.	
70	Taski R3 (5 ltrs. can) -do-	300 ltrs.	
71	Taski R4 (5 ltrs. can) -do-	120 ltrs.	
72	Torch Battery Cell (Eveready)	48 pcs.	
73	Pencil Cell -do-	48 pcs.	
74	Easy Bang 500ml. R.B. India	24 pcs.	
75	Bleaching powder 25kg.	50kg.	
76	Platform Brush nylon 3 feet	24 nos.	
77	Platform Brush nylon 2 feet	12 nos.	
78	Electronics Dispenser (Room freshener) Unicare	12 nos.	
79	Dispenser Refill (Unicare)	24 nos.	
80	All-Out Machine (Full set)	100 nos.	
81	All-Out Refill 45 night	300 nos.	
82	Towel 76X152 (Opel) (Big Size)	600 pcs.	
83	Towel 61X122 (Opel) (Medium size)	96 pcs.	
84	Towels Hand	96 pcs.	
85	White Towel full Size Bombay Dying	24 pcs.	
86	Surf Excel 500gm.	12kg.	
87	Rat Prision	24 nos.	
88	Rat tape (Trouble Gum)	36 pcs.	
89	Rat Killer (Roban)	48 pkts.	
90.	Dispenser	48 pcs.	