

No.D-32013/1/2008-Caretaker
Government of India
Planning Commission
(Caretaker Cell)

Yojana Bhavan, Sansad Marg
New Delhi, April 25, 2008

Short Tender Notice

Subject: Quotation for the supply of Water in Planning Commission through Water Tankers

Sir,

Sealed quotations are invited for the empanelment of suppliers for supply of Water in Planning Commission through Water Tankers fitted with motor (10000 litres or above), on emergency basis, as per proforma enclosed. The terms and conditions can be had from Section Officer (General Branch I) Room No. 443, Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi-1 on any working day from 3.30 p.m. to 5.30 p.m. The tender notice/terms and conditions can also be downloaded from the Planning Commission's official website (<http://planningcommission.gov.in>). The sealed quotations should be dropped in the tender box placed at the reception area of Yojana Bhavan, New Delhi by 3.00 p.m. on 29th April, 2008 (Tuesday).

2. The tender shall be opened on 29th April, 2008 at 3.30 p.m. in the presence of such tenderers or their authorized representatives who may wish to be present. Bids received after the closing date and time shall not be considered.



[N.K. Raghunathan]
Under Secretary to Govt. of India

Terms & Conditions
for supply of Water through Water Tankers in Planning Commission

1. The quotation should be sent in the proforma attached as Annexure I. The last date for receipt of quotation is 3.00 p.m. on 29-4-2008 (Tuesday) and quotations will be opened at 3.30 p.m. in room no. 411 in the presence of such tenderers who may wish to be present.
2. The water in water tanker shall be delivered at Yojana Bhavan, Planning Commission, New Delhi and the water should be pumped from the water tanker to the Water Tanks at Ground floor of Yojana Bhavan.
3. The contract shall be effective from the date it is awarded/formalities completed and remain in force till 30-4-2009 or until further orders, whichever is earlier. The period of contract can be extended by Planning Commission after 30-4-2009, at its discretion.
4. Government taxes, as applicable, will be payable by Planning Commission and the bill to be submitted by the firm should bear valid registration number. Validity of the tax registration during the period of contract shall be the sole responsibility of the firms.
5. Cutting/overwriting has to be attested by the proprietor or their authorized signatory.
6. Each page of the tender document/quotation has to be signed by the firm/authorized signatory.
7. An undertaking on the company's letterhead as having read the terms & conditions and their faithful compliance has to be submitted with the tender document.
8. The rates should be quoted strictly in accordance with quantity to be supplied on per Tanker basis (minimum Ten thousand litres).
9. Mere quoting lowest rates will not amount to commitment for award of contract.
10. The firm should have sufficient experience and expertise in the relevant field with sound financial standing.
11. The competent authority shall have the right to terminate the contract at any time without assigning any reason.
12. All entries in the tender form shall be legible and filled clearly. Any cutting in the bid application must be signed by the authorized signatory.
13. Tender incomplete in any form are liable to be rejected outright.
14. Separate rates for supply during day/night should be specified.
15. Conditional bids shall not be considered and liable to be rejected outright.
16. The competent authority in Planning Commission reserves the right to reject all or any tender in whole or part without assigning any reasons.
17. The financial offers of the applicants will be ranked L-1, L-2,... (L-1 being the lowest quotation) on the basis on the rates quoted by them for the supply of water through water tankers fitted with motors. For empanelment of these applicants, the other qualified applicants would be given an opportunity to match all the rates of the L-1 applicant which would thereafter form the basis for empanelment.

Annexure I

Proforma for Empanelment of Suppliers for supply of water through Water Tankers in Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi

Name of the firm :

Address of the firm :

Tel.No., Mobile No., Fax No.,
E-mail id :

Years of experience in supply of
Water through tankers :

PAN No., Regn. No., etc. :

Rates of Water Tankers,
fitted with motor :

- (a) 7500 litres
- (b) 10000 litres
- (c) 12000 litres
- (d) 15000 litres

Any other information :

Signature of the applicant