

**(d) Sub-Committee on Establishing Institutional Mechanism for providing access to information of skill inventory and skill maps on real time basis.**

No. Q-19019/2/08-LEM/LP  
Government of India  
Planning Commission

Yojana Bhawan, New Delhi  
Dated the 20th November 2008

**OFFICE ORDER**

**Subject: - Constitution of Sub-Committee on Establishing Institutional Mechanism for providing access to information of skill inventory and skill maps on real time basis.**

In pursuance of the decision taken in first meeting of the National Skill Development Coordination Board, held on 10<sup>th</sup> September, 2008, it has been decided to constitute a sub-committee for examining issues relating to establishing institutional mechanism for providing access to information of skill inventory and skill maps on real time basis. The sub-committee shall comprise of the following:

1.	Shri S. Sadagopan, Director, IIIT, Bangalore	Chairman
2.	Shri Sharda Prasad, DG, Directorate General of Employment & Training, Ministry of Labour & Employment, Govt. of India, New Delhi.	Member Secretary
3.	Shri K.K. Mittal, Commissioner & Secretary (Labour), Govt. of Assam.	Member
4.	Shri C.V. Shome, Director, Employment and Training, Government of Gurarat.	Member
5.	Shri S.J. Amalan, Director, or his Representative, Apex Hi Tech Institute, Bangalore.	Member
6.	Mr. Aric Jacob, Director, or his Representative, Bangalore Hotel Academy, Bangalore.	Member
7.	Dr. R.C. M Reddy, Managing Director, or his Representative, IL & FS, New Delhi.	Member
8.	Chairperson or his Representative, Film & Television Producers Guild of India Ltd., Mumbai.	Member
9.	Executive Director or his Representative, Gem and Jewellery Export Promotion Council, Mumbai.	Member
10.	Ms. Sangeeta Reddy, Executive Director (Operations) or her Representative, Apollo Hospital, New Delhi.	Member
11.	Shri J.S. Chopra, President, or his Representative, Automotive Component Manufacturers Association (ACMA), New Delhi	Member
12.	Chairman or his Representative, FICCI Skill Development Forum, New Delhi.	Member

The Chairman of the Sub-Committee may co-opt any other expert in the field to facilitate deliberations of the sub-committee.

2. Terms of Reference for the sub-committee will be the following:-

- i. Lay down the meta-data for the National Skill mapping database. Assign the creation of database to expert agencies.
  - ii. Lay down the meta-data for the National Skill gap / inventory. Assign the creation of the inventory to expert agencies.
  - iii. Consider the ways and means by which the said databases may be placed in the public domain. Initialize the process of data updation through Employment Exchanges.
  - iv. To be set up as a Multi-disciplinary Committee.
3. The admissibility of TA/DA in respect of members representing Central or State Government Ministries/Departments for attending the meetings of the sub-committee shall be governed by the respective service rules applicable in their case and borne by the concerned Ministry/Department to which they belong.
4. The admissibility of TA/DA in respect of non-government members of the sub-committee shall be governed by the provisions of SR 190 (a), as per the entitlement of Grade I officers of the Government. The Expenditure on this account shall be debited to the budget grant of the Planning Commission for 2008-09 under “**MH2203-00.800-18-18.00.11-Domestic Travel Expenses**”.
5. Secretarial assistance to the Coordination Board shall be provided by the Directorate General of Employment & Training, Ministry of Labour & Employment, Govt. of India, Sharam Shakti Bhawan, New Delhi.
6. Sub-committee shall submit its report to the Govt. within three months from the date of issue of this order.

(S. Mukherjee)  
Deputy Secretary to the Govt. of India

To

- i. Chairman & Members of the sub-committee.
- ii. Secretary, Ministry of Labour & Employment, Govt. of India,
- iii. Chief Secretary, Govt. of Assam,
- iv. Chief Secretary, Govt. of Gujarat,
- v. AS & FA, Planning Commission.
- vi. Shri S.J. Amalan, Director, Apex Hi Tech Institute, FTI Campus, Tumkar Road, Bangalore-56022.
- vii. Dr R.C.M Reddy, Managing Director, IL & FS, Niryaat Bhawan, Rao Tula Marg, New Delhi-110047 (Fax no. 011-46002255)
- viii. Chairperson, The Film & Television Producers Guild of India Ltd., G-1, Morya House, Veera Indl. Estate, Off Oshiwara Link Road, Andheri (W), Mumbai 400 053 (Fax no. 022-5691 0661)
- ix. Shri Aric Jacob, Director, Bangalore Hotel Academy, 7,4th Main, Tavarekere Main Road, Bangalore, 560029
- x. Executive Director, Gem and Jewellery Export Promotion Council, 5th Floor, Diamond Plaza, 391-A Dr. Dadasaheb Bhadkamkar Marg, Mumbai - 400 004. (Fax: 022-23808752/23804958)
- xi. Ms. Sangeeta Reddy, Executive Director (Operations), Apollo Hospital, New Delhi. (Fax no. 011-26823629).
- xii. Mr J.S. Chopra, President, ACMA, 6th Floor, Capital Court, Olof Palme Marg, Munirka, New Delhi 110 067. (Fax: 011 -2616 0317).
- xiii. Chairman, FICCI Skill Development Forum, Federation House, Tansen Marg, New Delhi-11001 (Fax no. 011-23327014).

Copy to:-

- i. PS to Deputy Chairman, Planning Commission.
- ii. PS to Member (LEM), Planning Commission.
- iii. PPS to Secretary, Planning Commission.
- iv. PS to Pr. Adviser (LEM), Planning Commission.